

**APPROVED**  
**Municipal Building Commission Meeting Minutes**  
**October 16, 2017**

President Jan Callison called the regular Municipal Building Commission (MBC) meeting to order at 1:02 PM AM at the City Hall/Courthouse Hearing Room 326C. Present were:

President Jan Callison, Chair of the Hennepin County Board  
Hennepin County Commissioner Peter McLaughlin  
Minneapolis City Council President Barbara Johnson

Vice President Betsy Hodges, Mayor, City of Minneapolis, was absent

**CONSENT AGENDA ITEMS**

Council President Johnson moved to approve these consent agenda items:

1. August 17, 2017 minutes;
2. Contract Summary as of September 30, 2017

Commissioner McLaughlin seconded and the motion carried:

Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea

**COMMUNICATION AGENDA ITEMS**

Staff reviewed the following communication items:

1. 2018 - 2022 Capital Budget
2. Catering RFP Update
3. Payroll / Benefits Transition Update
4. City Hall / Courthouse Recycling Program

**DISCUSSION & ACTION AGENDA ITEMS**

1. Council President Johnson moved to approve the expenditure report through August 31, 2017. Commissioner McLaughlin seconded. The motion carried:

Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea

2. Commissioner McLaughlin moved to approve the MBC Historic Preservation Fund balance. Council President Johnson seconded. The motion carried:

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Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea

3. Council President Johnson moved to approve the 2018 Operating Budget. Commissioner McLaughlin seconded. The final 2018 operating budget amount is \$9,826,766, of which \$300,000 is a one-time expense, related to 2018 owner occupied stage work. The motion carried:

Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea

4. Council President Johnson moved to approve authority to release the bid for construction of the Critical Power Upgrade Project and to contract with the lowest responsible bidder. Commissioner McLaughlin seconded. The motion carried:

Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea

5. Council President Johnson moved to approve the completion of the following benefit applications for coverage effective January 1, 2018:

Medical: Medica – Large Group Employer  
Dental: Delta  
Life Insurance and LTD: Standard

Commissioner McLaughlin seconded. The motion carried:

Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea

6. Commissioner McLaughlin moved to approve the City's request for the temporary use of City Hall/Courthouse Room 107 through February 2018. Council President Johnson seconded. The motion carried:

Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea

**ADJOURN**

Commissioner McLaughlin moved to adjourn the meeting at 1:54 PM. Council President Johnson seconded. The motion carried:

Jan Callison	Yea	Betsy Hodges	Absent
Peter McLaughlin	Yea	Barbara Johnson	Yea