The Municipal Building Commission (MBC) Board met virtually, as authorized by MN Statute 13D.021, using Adobe Connect.

President Marion Greene called the regular meeting of the MBC board to order at 3:35 PM. Present were:

- President Marion Greene, Chair of the Hennepin County Board
- Vice President Jacob Frey, Mayor, City of Minneapolis
- Hennepin County Commissioner Angela Conley
- Minneapolis City Council Member Lisa Goodman

CONSENT AGENDA ITEMS

Commissioner Greene moved to approve the following Consent Agenda Items:

1. Minutes from the April 16, 2020 meeting
2. Contract Summary as of May 31, 2020

Mayor Frey seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
- Angela Conley: Yea
- Lisa Goodman: Yea

COMMUNICATION AGENDA ITEMS

Staff reviewed the following communication items:

1. MBC Workforce Plan
2. MBC Facility Operational Plan

DISCUSSION & ACTION AGENDA ITEMS

1. Council Member Goodman moved to approve the expenditure report through April 30, 2020. Mayor Frey seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
- Angela Conley: Yea
- Lisa Goodman: Yea

2. Chair Greene moved to approve the MBC Historic Preservation Fund balance as of April 30, 2020. Council Member Goodman seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
3. Council Member Goodman moved to approve a rent waiver for the Café for a period of 5 months, April through August 2020. Chair Greene seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
- Angela Conley: Yea
- Lisa Goodman: Yea

4. Mayor Frey moved to approve authority to release the electrical maintenance bid and to contract with the lowest responsive bidder for a term of up to 5 years. Chair Greene seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
- Angela Conley: Yea
- Lisa Goodman: Yea

5. Following discussion regarding the Human Resource staffing plan, a motion was made by Chair Greene to approve the following approach:

- Authorize approval to move forward with hiring of an HR Manager
- Reclassify an existing open position to an HR Manager
- Direct that the hire goes through the City’s interim hiring process

Mayor Frey seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
- Angela Conley: Yea
- Lisa Goodman: Yea

6. Council Member Goodman moved to approve a phased approach for the MBC Mechanical/Life Safety and City Office Improvements project and approved authority to proceed with the project and capital funding requests as phased. Commissioner Conley seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
- Angela Conley: Yea
- Lisa Goodman: Yea

ADJOURN

Commissioner Conley moved to adjourn at 4:02 pm. Council Member Goodman seconded. A roll call vote was taken, and the motion carried:

- Marion Greene: Yea
- Jacob Frey: Yea
- Angela Conley: Yea
- Lisa Goodman: Yea