

Minneapolis City Hall/Hennepin County Courthouse Tribute Policy

This policy applies to the installation and/or placement of tributes including but not limited to statues, busts, plaques, portraits, furniture, or other permanent objects commemorating individuals, groups, or organizations, in public spaces in the Minneapolis City Hall/Hennepin County Courthouse facility.

The Municipal Building Commission board will evaluate and approve tribute requests based on the following considerations:

- Tributes must have a direct relationship to the City of Minneapolis or Hennepin County and should commemorate truly outstanding contributions either in service or achievement.
- Subjects to be commemorated by a tribute in the Minneapolis City Hall/Hennepin County Courthouse should have historical importance to the City or County.
- The person or event to be commemorated must have explicit connections to the City or County and must have affected the lives of residents: for example, the person must have made significant contributions to the City or County's public life or culture. The person or event must be of an era or date far enough in the past to allow a thoughtful historical perspective, generally ten or more years, in order that the tribute commemorate the most significant aspects of City or County life and history.
- The Minneapolis City Hall/Hennepin County Courthouse facility is a property listed on the National Register of Historic Places. Decisions about tributes shall be made within the context of the Secretary of the Interior's Standards for the Treatment of Historic Properties.
- Tributes proposed for addition to the facility shall not duplicate events or persons already commemorated in the building.
- Existing tributes shall not be removed from or moved within the facility without approval of the MBC board.
- Existing tributes may not be altered, but may be conserved or restored in accordance with professional practices and standards.

Design Guidelines: The proposed tribute must be compatible with the architectural design and decorative framework of the Minneapolis City Hall/Hennepin County Courthouse.

- Donor applicants are encouraged to consider the long-term stability, maintenance, and preservation of the proposed tribute in their planning and design. Future maintenance and preservation costs are the responsibility of the donor.
- The preferred medium for a sculptural tribute is a bronze or marble bust, approximately life-size. Bronze in low relief is the preferred medium for plaques. Pedestals and bases for busts should be of a consistent height and composition as existing busts.
- Paintings proposed for the Minneapolis City Hall/Hennepin County Courthouse shall be created using time-proven, traditional materials chosen for permanence, such as artist's oil paints on primed artist's linen supports, or on appropriately prepared plaster.