



Revised Agenda

Municipal Building Commission Meeting

June 4, 2021 10:00 a.m.

Teams Live Event URL: [MBC June Board Meeting](#)

AGENDA

CALL MEETING TO ORDER

CONSENT AGENDA ITEMS:

- 1) Approve the April 23, 2021 meeting minutes
- 2) Approve contract summary

COMMUNICATION AGENDA ITEMS:

- 1) 2022-2027 Capital Funding schedule
- 2) Notification of contract awards
- 3) MBC Mechanical/Life Safety & City Office Improvement project
- 4) City Hall/Courthouse security information

DISCUSSION AND ACTION AGENDA ITEMS:

- 1) Approve expenditure report
- 2) Approve MBC historic preservation fund balance
- 3) Approve Juneteenth as an MBC holiday

CLOSED AGENDA:

This portion of the meeting may be closed under Minnesota Statute, section 13D.05 to receive and discuss security briefings and reports and under attorney-client privilege for discussions on legal strategies pertaining to a contract dispute.

Consent Agenda Item: 1

Date: June 4, 2021

**To: Municipal Building Commission Board:
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman**

From: Erin Delaney

**Subject: MBC Board meeting minutes
Consent Agenda Item: 1**

Staff requests approval of the attached April 23, 2021 MBC Board meeting minutes.

UNAPPROVED
Municipal Building Commission Meeting Minutes
April 23, 2021

The Municipal Building Commission (MBC) Board met virtually, as authorized by MN Statute 13D.021, using Microsoft Teams Live.

President Marion Greene called the regular meeting of the MBC board to order at 10:06 AM. Present were:

President Marion Greene, Chair of the Hennepin County Board
Vice President Jacob Frey, Mayor, City of Minneapolis
Hennepin County Commissioner Angela Conley
Minneapolis City Council Member Lisa Goodman

CONSENT AGENDA ITEMS

Chair Greene moved to approve the following Consent Agenda Items:

1. Minutes from the February 22, 2021, meeting
2. Contract Summary as of March 31, 2021

Mayor Frey seconded. A roll call vote was taken, and the motion carried:

Marion Greene	Yea	Jacob Frey	Yea
Angela Conley	Yea	Lisa Goodman	Not Present

COMMUNICATION AGENDA ITEMS

Staff reviewed the following communication items:

1. 2022 - 2027 Capital Funding Schedule
2. Notification of Contract Awards:
 - A. Fire Protection Maintenance & Service vendor: LVC
 - *Call for bids approved on December 14, 2020*
 - Annual not to exceed \$ 37,235
 - B. Contract Painting: Painting by Nakasone and JB Nelson
 - *Call for bids approved on October 29, 2020*
 - Annual not to exceed \$170,000
 - Annual not to exceed \$ 20,000
 - C. Ph. 2 Mech/Life Safety & City Off. Improve project: RJM
 - *Call for bids approved on June 18, 2020.*
 - Contract amount not to exceed \$4,400,752.

UNAPPROVED
Municipal Building Commission Meeting Minutes
April 23, 2021

3. Security Update

DISCUSSION & ACTION AGENDA ITEMS

1. Council Member Goodman moved to approve the expenditure report through February 28, 2021. Mayor Frey seconded. A roll call vote was taken, and the motion carried:

Marion Greene	Yea	Jacob Frey	Yea
Angela Conley	Yea	Lisa Goodman	Yea

2. Chair Greene moved to approve the MBC Historic Preservation Fund balance as of February 28, 2021. Council Member Goodman seconded. A roll call vote was taken, and the motion carried:

Marion Greene	Yea	Jacob Frey	Yea
Angela Conley	Yea	Lisa Goodman	Yea

3. Chair Greene moved to approve authority to release a Request for Bids for City Hall/Courthouse elevator maintenance and to contract with the lowest responsible bidder. Commissioner Conley seconded. A roll call vote was taken, and the motion carried:

Marion Greene	Yea	Jacob Frey	Yea
Angela Conley	Yea	Lisa Goodman	Yea

4.

- i. Mayor Frey moved to approve a contract extension with CPMI for Owner's Project Representative (OPR) services for the MBC Mech/Life Safety and City Office Improvement project to May 31, 2024, and a contract increase of \$258,940 for a new contract total of \$528,940. Commissioner Conley seconded. A roll call vote was taken, and the motion carried:

Marion Greene	Yea	Jacob Frey	Yea
Angela Conley	Yea	Lisa Goodman	Yea

- ii. Chair Greene moved to approve Amendment 12 in the amount of \$23,920 and Amendment 13 in the amount of \$24,565 to the Gensler design contract for the MBC Mech/Life Safety and City Office Improvement project, for a new contract total of \$1,241,073. Council Member Goodman seconded. The motion carried:

Marion Greene	Yea	Jacob Frey	Yea
Angela Conley	Yea	Lisa Goodman	Yea

UNAPPROVED
Municipal Building Commission Meeting Minutes
April 23, 2021

ADJOURN

Chair Greene called for adjournment at 10:36 AM.

Consent Agenda Item: 2

Date: June 4, 2021

**To: Municipal Building Commission Board:
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman**

From: Erin Delaney

**Subject: MBC Contract Summary
Consent Agenda Item: 2**

Attached are the balances for MBC Contracts as of April 30, 2021. The summary report includes:

- Professional Services Contracts
- Master Contracts
- Pricing Contracts
- Bids Contracts
- Other Contracts (Revenue, Lease, MOU's etc.)

Professional Services Contracts as of 4/30/2021

Contract	Supplier Name	Description	Begin Date	Expire Date	Max. Amt	Encumbered	Expended	Available Balance
C-42421	ASSOCIATED FINANCIAL GROUP, LLC	MBC-DESIGN A PLAN FOR INSURANC	4/1/2017	4/1/2022	1.00	0.00	0.00	1.00
C-42871	AUTOMATIC DATA PROCESSING, INC.	MBC-HR & PAYROLL SERVICES	6/19/2017	11/25/2021	233,768.60	90,098.68	143,669.92	0.00
COM0001280	BELKNAP & ASSOCIATES LLC	MBC-HR CONSULTING	9/1/2019	12/31/2021	175,000.00	159,576.01	15,423.99	0.00
COM0001779	BRUNZELL CONSULTING LLC	MBC - LEADERSHIP COACHING	12/26/2019	12/31/2021	175,000.00	145,150.00	29,850.00	0.00
C-43294A	CPMI LLC	MBC-OWNER'S REP SERVICES	12/15/2017	12/31/2022	99,713.34	47,698.00	0.00	52,015.34
COM0000931	CPMI LLC	MBC-OPR MLS AND CITY TI	5/15/2019	5/31/2021	270,000.00	0.00	110,243.19	159,756.81
C-43202	DRT BENEFITS CORP	MBC- COBRA ADMIN RETIREE SERV	11/29/2017	12/31/2021	20,000.00	12,700.00	7,300.00	0.00
C-43996	ENCOMPASS, INC.	MBC-RE-CERT FOR FALL RESTRAINT	7/1/2018	7/1/2023	16,000.00	3,825.00	12,175.00	0.00
COM0002008	EXPLEO TECHNOLOGY USA INC.	MBC- IT/STAFFING CONSULTING	1/1/2020	12/31/2022	100,000.00	40,000.00	60,000.00	0.00
C-43502	HAMMEL, GREEN AND ABRAHAMSON, INC.	MBC-ELEVATOR MODERNIZATION	3/15/2018	3/31/2021	480,950.46	14,116.92	430,925.53	35,908.01
COM0001052	HENNEPIN COUNTY	HENNEPIN COUNTY HR BUS PART	7/22/2019	5/30/2021	150,000.00	43,049.00	106,951.00	0.00
C-41462	INDUSTRIAL HYGIENE SERVICES CORP	MBC-UPGRADE HAZARDOUS MATERIAL	9/15/2016	9/14/2021	24,800.00	0.00	5,144.84	19,655.16
C-43162	INITIAL DEFENSE CUSTOMIZED TRAINING LLC	MBC- PROF SECURITY TRAINING	11/24/2017	11/24/2022	25,000.00	0.00	20,750.00	4,250.00
COM0001419	M. ARTHUR GENSLER, JR. & ASSOCIATES	MBC-MECH L/S_CITY TI DESIGN	9/3/2019	5/31/2022	1,162,459.00	344,569.34	804,683.66	13,206.00
C-42089	MACDONALD AND MAC ARCHITECT	MBC-PROF ARCH & STRUC ENG SERV	3/3/2017	3/3/2022	12,267.00	6,374.00	5,893.00	0.00
C-43293	MILLER DUNWIDDIE ARCHITECTURE, INC.	MBC-PROVIDE PROF DESIGN SERV	11/27/2017	12/31/2024	560,359.00	211,116.82	349,242.18	0.00
COM0000423	MILLER DUNWIDDIE ARCHITECTURE, INC.	MBC-EI DESIGN	3/1/2019	12/31/2021	364,237.00	113,049.13	251,187.87	0.00
C-43442	NHA HEATING AND AIR CONDITIONING, INC.	MBC-DRIVE MAINTENANCE & REPAIR	1/1/2018	12/31/2022	45,000.00	10,000.00	0.00	35,000.00
COM0000161	PIRA CONSULTING LLC	MBC-HR STAFFING SERVICES	2/1/2019	1/31/2022	175,000.00	175,000.00	0.00	0.00
C-42223	ROBERT HALF INT'L	MBC-PROVIDE PAYROLL & PROJ MNG	5/1/2017	4/30/2022	100,000.00	600.76	62,946.73	36,452.51
COM0002763	ROGERS, SHAUN M.	MBC- REPAIRS & IMPROVEMENTS	7/1/2020	7/1/2025	175,000.00	169,000.00	6,000.00	0.00
C-42610	SCHULER AND SHOOK, INC.	MBC-PROVIDE LIGHTNING DESIGN	7/1/2017	6/30/2022	150,000.00	67,203.55	82,796.45	0.00
COM0000109A	SH1FT, INC (TRIFORCE STAFFING)	MBC-HR STAFFING SERVICES	2/1/2019	1/31/2022	139,699.00	133,231.00	6,468.00	0.00
COM0000786	STRONG & STARLIKE CONSULTING, INC.	MBC-CONTRACT COMPLIANCE	5/1/2019	12/31/2022	175,000.00	140,166.00	34,834.00	0.00
COM0001293	SUMMIT FIRE PROTECTION COMPANY	MBC-FIRE PROTECTION CONSULTING	7/15/2019	7/15/2024	150,000.00	134,845.00	15,155.00	0.00
COM0003156	USI CONSULTING GROUP	MBC-ACTUARIAL CONSULTING SERVICES	11/1/2020	12/31/2022	175,000.00	175,000.00	0.00	0.00

Master Contracts (Professional Services) as of 4/30/2021

Contract	Supplier Name	Description	Begin Date	Expire Date	Max. Amt	Encumbered	Expended	Available Balance
C-44360	ANGSTROM ANALYTICAL, INC.	MBC-CONSULTING POOL	11/1/2018	10/31/2021	1.00	0.00	0.00	1.00
COM0000666	BENTZ THOMPSON & RIETOW	MBC - MC CONSULTING POOL	2/1/2019	7/31/2021	2,000,000.00	35,396.50	34,218.50	1,930,385.00
COM0000952	DLR GROUP, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0000670	ELERT AND ASSOCIATES NETWORKING	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0000191	ENCOMPASS, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	2,276.46	4,723.54	993,000.00
COM0000671	ERICKSEN ELLISON AND ASSOCIATE, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	16,163.00	69,837.00	914,000.00
COM0000975	ICS CONSULTING, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
C-44359	INDUSTRIAL HYGIENE SERVICES CORP	MBC-CONSULTING POOL	11/1/2018	10/31/2021	1,000,000.00	84,197.18	71,993.22	843,809.60
COM0000672	INSPEC, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0001033	LIGHTING MATTERS, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	16,801.00	33,199.00	950,000.00
COM0000959	MCKINSTRY ESSENTION, LLC	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0000882	MEP ASSOCIATES, LLC	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	2,000,000.00	15,804.32	156,195.68	1,828,000.00
COM0000665	MILLER DUNWIDDIE ARCHITECTURE, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	2,000,000.00	58,450.21	127,366.79	1,814,183.00
COM0000953	PALANISAMI AND ASSOC, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0001034	SCHULER AND SHOOK, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0000200	TERRACON CONSULTANTS, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0000169	UDRIS BURGESS ARCHITECTURE & DESIGN	MBC-MC CONSULTING POOL	2/1/2019	1/31/2022	2,000,000.00	0.00	15,340.90	1,984,659.10
COM0000960	VISUAL COMMUNICATIONS	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0000674	WALKER PARKING CONSULTANT ENGINEERS INC	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00
COM0000675	WISS, JANNEY, ELSTNER ASSOCIATES, INC.	MBC-MC CONSULTING POOL	2/1/2019	7/31/2021	1,000,000.00	0.00	0.00	1,000,000.00

Pricing Contracts as of 4/30/2021

Contract	Supplier Name	Description	Begin Date	Expire Date	Max. Amt	Encumbered	Expended	Available Balance
PC-00246E	ARCHER MECHANICAL	MBC - HVAC SERVICES	7/1/2017	6/30/2022	300,000.00	162,966.01	107,033.99	30,000.00
COM0002672	BLACKHAWK INCORPORATED	MBC-MISC JANITORIAL SUPPLIES	8/10/2020	8/31/2021	32,500.00	32,500.00	0.00	0.00
COM0001955	DALCO ENTERPRISES, INC	MBC - CLEANING PRODUCTS	2/24/2020	7/14/2021	50,000.00	16,225.30	33,774.70	0.00
PC-00291	DC GROUP, INC.	MBC - UNINTERRUPTIBLE POWER SUP	9/1/2017	12/31/2021	75,000.00	0.00	48,750.00	26,250.00
PC-00246F	METROPOLITAN MECHANICAL	MBC - PLUMBING SERVICES	1/1/2018	6/30/2021	600,000.00	0.00	600,000.00	0.00
PC-00246B	NORTHERN AIR CORPORATION	MBC - HVAC SERVICES	7/1/2017	6/30/2021	150,000.00	0.00	15,774.20	134,225.80
PC-00270A	PAINTING BY NAKASONE, INC.	MBC - PAINTING SERVICES	8/1/2017	6/30/2021	500,000.00	5,660.25	493,204.58	1,135.17
COM0001148	PWF SOLUTIONS, INC.	MBC- JANITORIAL SUPPLIES	8/12/2019	7/31/2021	55,000.00	2,001.77	52,998.23	0.00
COM0002675	PWF SOLUTIONS, INC.	MBC- FOAMING HAND SOAP	8/10/2020	8/31/2021	3,000.00	3,000.00	0.00	0.00
COM0002674	THE DEREK COLE COMPANY, INC.	MBC- ROLL TOWELS_NITRILE GLOVE	8/10/2020	8/31/2021	25,000.00	13,573.00	11,427.00	0.00
PC-00125	VIKING AUTOMATIC SPRINKLER CO	MBC: SPRINKLER FITTER SERVICES	9/1/2016	8/31/2021	50,000.00	23,578.60	26,007.53	413.87
COM0000434	WASTE MANAGEMENT OF MN, INC.	MBC RUBBISH REMOVAL	1/1/2019	12/31/2022	150,000.00	45,006.78	74,993.22	30,000.00
COM0001973	WELNA II HARDWARE LLP	MBC - PAINT & MISC. SUPPLIES	2/27/2020	2/28/2022	75,000.00	56,460.35	18,539.65	0.00
COM0002673	WELNA II HARDWARE LLP	MBC - BLEACH/ENDUST/33X39 LINER	8/10/2020	8/31/2021	10,000.00	8,622.70	1,377.30	0.00

Bids as of 4/30/2021

Contract	Supplier Name	Description	Begin Date	Expire Date	Max. Amt	Encumbered	Expended	Available Balance
COM0002838	CE POWER ENGINEERED SERVICES, INC.	MBC-SWITCHGEAR MAINTENANCE	9/16/2020	12/31/2024	264,854.00	217,976.00	46,878.00	0.00
COM0003314	CORVAL CONSTRUCTORS, INC.	MBC-CONTRACT PLUMBING SERVICES	1/19/2021	12/31/2021	25,000.00	25,000.00	0.00	0.00
C-41781	FIRENET SYSTEMS, INC.	MBC-FIRE ALARM INS TEST & MAIN	1/1/2017	12/31/2021	575,000.00	134,050.74	440,918.26	31.00
COM0003332	JULIUS B. NELSON & SONS, INC	MBC- PAINTING SERVICES	2/1/2021	1/31/2024	60,000.00	20,000.00	0.00	40,000.00
COM0002596	MAVO SYSTEMS, INC.	MBC-ATTIC AND PIPE INSULATION	7/17/2020	6/30/2021	289,118.90	254,348.75	21,325.40	13,444.75
COM0003311	NASSEFF PLUMBING & HEATING, INC.	MBC-CONTRACT PLUMBING SERVICES	1/19/2021	12/31/2021	225,000.00	203,618.20	21,381.80	0.00
COM0003148	NORTHERN AIR CORPORATION	MBC- Alerton Controls Svcs	1/1/2021	12/31/2023	50,000.00	50,000.00	0.00	0.00
COM0003333	PAINTING BY NAKASONE, INC	MBC- PAINTING SERVICES	2/1/2021	1/31/2024	510,000.00	170,000.00	0.00	340,000.00
COM0001583	PCL CONSTRUCTION SERVICES, INC	MBC-ELEVATORS MODERNIZATION	11/26/2019	7/31/2021	4,891,220.81	318,989.28	4,572,231.53	0.00
COM0001012	REILING CONSTRUCTION CO., INC.	MBC-CONSTRUCTION	4/1/2019	3/31/2022	25,000.00	25,000.00	0.00	0.00
COM0003240	RJM CONSTRUCTION, LLC.	MBC-CH RESTACKING PH-1	1/7/2021	9/30/2021	2,393,607.00	1,901,600.94	492,006.06	0.00
COM0000620	SENOMA INC.	MBC-CONSTRUCTION	4/1/2019	3/31/2022	75,000.00	75,000.00	0.00	0.00
C-41061A	SCHINDLER ELEVATOR CORPORATION	MBC-VERT TRANSPRTN MAINTNCE	5/1/2016	4/30/2021	95,253.18	90,772.21	4,480.97	0.00
C-41061	SUBURBAN ELEVATOR OF MINNESOTA	MBC-VERT TRANSPRTN MAINTNCE	5/1/2016	4/30/2021	365,639.00	3,805.98	266,579.84	95,253.18
COM0001762	VEIT DISPOSAL SYSTEMS	MBC-CONSTRUCTION WASTE RECYCLE	1/3/2020	12/31/2024	30,000.00	23,240.00	6,760.00	0.00
COM0001146	VERSACON INC	MBC-SAFETY IMPROVEMNETS PH. A	8/12/2019	4/30/2021	2,368,207.72	105,310.01	2,262,897.71	0.00
COM0002731	VERSACON INC	MBC- EXTERIOR IMPROVEMENTS-PH 2	8/24/2020	1/31/2022	1,874,745.06	71,824.56	1,802,920.50	0.00
COM0003448	LVC COMPANIES, INC.	MBC- FIRE PROTECTION INSPECTION	3/11/2021	3/10/2026	186,175.00	0.00	0.00	186,175.00

Other Contracts as of 4/30/2021

Contract	Supplier Name	Description	Begin Date	Expire Date	Max. Amt	Encumbered	Expended	Available Balance
C00-15890A	330 SOUTH SECOND MN PARTNERS LLC	MBC-TOWLE LEASE-SAFETY PROJECT	9/8/2010	12/31/2021	2,231,284.85	291,586.63	1,939,698.22	0.00
COM0003129	G4S SECURE SOLUTIONS USA, INC.	MBC-CONTRACT SECURITY SERVICES	12/3/2020	7/31/2022	325,000.00	280,777.92	44,222.08	0.00
C-18285	HENNEPIN COUNTY	MBC-MOU-MPOP ROOM-A020092	6/1/2001	12/31/2030	1.00	0.00	0.00	1.00
C-27394	HENNEPIN COUNTY	MBC-STEAM/CHILLED WATER TO CH	1/2/2010	12/31/2030	30,000,000.00	83,985.15	5,524,723.50	24,391,291.35
C-32008	HENNEPIN COUNTY	MBC-A110232-CH SECURITY	2/28/2011	2/28/2022	4,333,465.00	63,198.16	3,970,505.38	299,761.46
C-40945	METROPOLITAN COUNCIL	MBC-METPASS COM INCNTV PRGRM	6/1/2016	5/31/2021	66,480.00	24,843.00	41,637.00	0.00
C-44318	STATE OF MINNESOTA	MBC-CH/CRTHSE VEND AGREEMENT	8/1/2018	7/31/2023	1.00	0.00	0.00	1.00
C-43290	THE CHEWERY, LLC	MBC- PROVIDE FOOD SERVICE	12/15/2017	12/14/2022	1.000	0.00	0.000	1.000

Communication Agenda Item: 1

Date: June 4, 2021

To: **Municipal Building Commission Board:**
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman

From: Erin Delaney

Subject: **2022-2027 Capital Funding schedule**
Communication Agenda Item: 1

Below is the proposed MBC Capital Funding schedule for 2022-2027. MBC Capital Projects are funded 50/50 between the City and County unless the project is exclusive to one entity.

Staff completed the CLIC presentation on April 30 and will present to CBTF on July 12, 2021.

May-21							
Total							
MBC 2022 - 2027 Capital Funding Request							
MBC Projects	2022 Priority	2022 Total	2023 Total	2024 Total	2025 Total	2026 - 2027 Total	2022 - 2027 Total
Life Safety Improvements	1	\$ 6,069,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,069,000.00
Mechanical Systems Upgrade	2	\$ 2,903,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,903,000.00
Facility Safety Improvements	3	\$ 4,940,000.00	\$2,512,000.00	\$1,280,000.00	\$ 760,000.00	\$ -	\$ 9,492,000.00
4th Street Reconstruction-Sidewalk Enhancements	4	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Building-Wide Electrical Upgrades (New Project)	5	\$ 1,037,000.00	\$2,101,000.00	\$ 37,000.00	\$ -	\$ -	\$ 3,175,000.00
Elevator 12 Modernization (New Project)	6	\$ -	\$ 63,000.00	\$ 749,000.00	\$ -	\$ -	\$ 812,000.00
Exterior Improvements	7	\$ -	\$ -	\$7,384,000.00	\$ -	\$ -	\$ 7,384,000.00
Elevators 7/8 Modernization (County Only)	8	\$ 295,000.00	\$2,457,000.00	\$ -	\$ -	\$ -	\$ 2,752,000.00
Total		\$15,394,000.00	\$7,133,000.00	\$9,450,000.00	\$ 760,000.00	\$ -	\$32,737,000.00
ADC Electric Locks Upgrade (County Only)							
ADC Electrical Upgrades (County Only)							

Date: June 4, 2021

To: **Municipal Building Commission Board:**
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman

From: Erin Delaney

Subject: **Notification of contract awards**
Communication Agenda Item: 2

Staff is notifying the MBC Board of the following contract awards:

- 1) Facility Safety Improvements Phase B vendor: PCL Construction Services, Inc.
Authority to proceed with BVP on October 29, 2020
Amount not to exceed \$759,000

Communication Agenda Item: 3

Date: June 4, 2021

To: **Municipal Building Commission Board:**
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman

From: Erin Delaney

Subject: **MBC Mech/Life Safety and City Office Improvement project**
Communication Agenda Item: 3

MBC and City staff are moving forward with the Mechanical/Life Safety and City Office Improvements project. The project is divided into three phases:

Phase 1: SW corner of the Ground floor (Stage 19). Construction is underway. RJM is the contractor and the anticipated substantial completion is July 2021.

Phase 2: SW corner of the 1st floor (Stage 15). RJM Construction is the contractor and the anticipated substantial completion is the end of the year.

Phase 3: 3rd and Mezzanine floors (Stages 20-21). MBC and City staff released design solicitation, proposals due May 28 and interviews scheduled for June 10. The estimated start date is August 2021 and construction is scheduled for Fall 2022 through Summer of 2023.

At the conclusion of Phase 3, all 23 phases of the MBC mechanical/life safety stage work project will be completed. Stage work construction began in 1999.

The life safety program has upgraded the buildings' sprinkler, fire alarm, smoke detection and public address systems, made improvements to the building exits and stairs and installed fireproofing, smoke barriers, emergency lighting and life safety power systems.

The mechanical systems program has provided for the renovation and upgrade of the buildings' heating, ventilating, and air conditioning systems including replacements and upgrades of air-handling units, a new ductwork distribution system with VAV boxes, electronic controls, hot water tube radiation and exhaust systems for restrooms.

Communication Agenda Item: 4

Date: June 4, 2021

To: **Municipal Building Commission Board:**
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman

From: Erin Delaney

Subject: **City Hall/Courthouse security information**
Communication Agenda Item: 4

MBC, City and County staff are continuing to review security action items listed in the Homeland Security report reviewed with the MBC Board on July 30, 2020.

- Staff implemented the following:
 - Building Interior doors closed and programmed to require access card
 - Video mapping completed - video of building layout for emergency use
 - Doors replaced in basement Federal/Haaf tunnel
 - Additional security cameras installed in key areas
 - Upgraded technology for key/access card distribution to staff and vendors
 - Implemented program to issue contractor visitor badges
 - Infrastructure electrical upgrades
- Staff to continue discussions regarding:
 - Implementation of weapons screening
 - Options for City to assume Security Operations Center (SOC) role.
 - Security presence and office at 5th street entrance
 - Exterior security enhancements at 4th street entrance
 - Staffing and ongoing roles and responsibilities of MBC, City, and County with respect to building security

Staff anticipates scheduling a closed MBC Board meeting in late June 2021, to review options for consideration.

Discussion and Action Agenda Item: 1

Date: June 4, 2021

To: **Municipal Building Commission Board:**
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman

From: Erin Delaney

Subject: **MBC Expenditure report through April 30, 2021**
Discussion and Action Agenda Item: 1

This is a Budget vs. Actual Expense report from the City of Minneapolis COMET financial system. This report reflects expenses posted to the system from January 1 through April 30, 2021. Staff requests approval of the attached report.

Municipal Building Commission 2021 Budget vs YTD Actuals - Expenses
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Report Generated 5/22/2021 For Period End 4/30/2021

Percent of Year Remaining 67%

Department	Budget	YTD Actual	Unspent POs	Including Open Pos			Not Including Open Pos (Actuals)		
				% Spent	% Remaining	\$ Remaining	% Spent	% Remaining	\$ Remaining
5200100 Administration	\$1,490,000	\$438,853	\$1,157,133	107%	-7%	(\$105,986)	29%	71%	\$1,051,147
5200200 Custodial & Security	\$3,270,532	\$986,593	\$514,132	46%	54%	\$1,769,807	30%	70%	\$2,283,940
5200300 Repairs & Improvements	\$4,303,292	\$853,718	\$2,793,637	85%	15%	\$655,938	20%	80%	\$3,449,574
Subtotal	\$9,063,824	\$2,279,163	\$4,464,902	74%	26%	\$2,319,758	25%	75%	\$6,784,661
5200400 Adult Detention Center	\$151,107	\$17,521	\$90,805	72%	28%	\$42,781	12%	88%	\$133,586
5200500 Work for Others	\$417,967	\$32,540	\$117,445	36%	64%	\$267,982	8%	92%	\$385,427
Total	\$9,632,899	\$2,329,225	\$4,673,152	73%	27%	\$2,630,522	24%	76%	\$7,303,674

The City's fund balance at the MBC is currently \$3,030,960. Considering the 2021 Operating budget contribution and the minimum required fund balance, the end of year projection is currently \$(69,040) and will be monitored and managed to budget.

Fund Balance through 04/30/2021 - 31100	\$ 3,030,960
City 2021 Operating Budget Contribution*	(\$1,700,000)
Minimum Fund balance amount	(\$1,400,000)
Projected End Fund Balance Amount	\$ (69,040)

31100 - MUNICIPAL BUILDING COMMISSION
Budget vs Actuals - Expenses
Year-to-Date Expenses as of April 30,2021
Percentage of year Remaining: 67%

Department	Expense Class Description	Account	Current Budget	Expended YTD	Encumbrance	Remaining Available	Remaining Available After Encumb	Percent Remaining Budget
5200100 - ADMINISTRATION	Capital Outlay	803002 - PROPERTY TAXES	25,823.00	0	0	25,823.00	25,823.00	100.00%
	Capital Outlay		25,823.00	0	0	25,823.00	25,823.00	100.00%
	Contractual Services	501401 - BIS APPLICATION SUPPORT	2,108.78	702.92	0	1,405.86	1,405.86	66.67%
		501501 - BIS OPERATING CHARGES	6,726.47	2,151.07	0	4,575.40	4,575.40	68.02%
		502101 - POSTAGE	250.00	25.96	0	224.04	224.04	89.62%
		505000 - PRINTING COPYING BINDING MICRO	1,000.00	27.72	0	972.28	972.28	97.23%
		506101 - GENERAL FUND OVERHEAD	72,682.14	24,227.39	0	48,454.75	48,454.75	66.67%
		507000 - PROFESSIONAL SERVICES	75,000.00	3,176.00	0	71,824.00	71,824.00	95.77%
		507010 - MIS SERVICE FEES	100,000.00	23,700.00	0	76,300.00	76,300.00	76.30%
		507012 - PROFESSIONAL TRAINING FEES	0	0	2,071.00	0	(2,071.00)	
		507015 - SECURITY SERVICES	0	251.00	1,812.00	(251.00)	(2,063.00)	
		507019 - OTHER PROFESSIONAL SERVICES	45,000.00	15,960.44	50,000.00	29,039.56	(20,960.44)	64.53%
		507200 - TRAINING	0	249.00	0	(249.00)	(249.00)	
		508200 - PARKING LOT/SPACE RENT	2,500.00	907.20	2,554.92	1,592.80	(962.12)	63.71%
		513000 - MISCELLANEOUS	7,000.00	0	0	7,000.00	7,000.00	100.00%
		513007 - MISCELLANEOUS CONTRACTUAL SRVC	300.00	0	500.00	300.00	(200.00)	100.00%
		533700 - MED ADMIN SERVICE CHARGES	313.00	0	0	313.00	313.00	100.00%
	Contractual Services		312,880.39	71,378.70	56,937.92	241,501.69	184,563.77	77.19%
	Fringes	781201 - PERA-COORDINATED	44,852.00	14,986.49	0	29,865.51	29,865.51	66.59%
		781301 - FICA-ASDI	37,077.00	11,693.94	0	25,383.06	25,383.06	68.46%
		782101 - MEDICARE	8,671.32	2,734.87	0	5,936.45	5,936.45	68.46%
		782701 - DENTAL INSURANCE	8,008.00	3,257.60	0	4,750.40	4,750.40	59.32%
		782801 - VEBA - EXPENSE	10,200.00	4,233.94	0	5,966.06	5,966.06	58.49%
		782901 - HEALTH INSURANCE	110,929.00	48,126.51	0	62,802.49	62,802.49	56.62%
		786001 - LIFE INSURANCE	1,505.00	309.06	0	1,195.94	1,195.94	79.46%
		786301 - L/T DISABILITY INS	882.00	707.69	0	174.31	174.31	19.76%
		788801 - WORKERS' COMP-REINSURANCE	38,000.00	4,087.80	0	33,912.20	33,912.20	89.24%
	Fringes		260,124.32	90,137.90	0	169,986.42	169,986.42	65.35%
	Materials / Other	601111 - PROCUREMENT CARD	100.00	96.89	0	3.11	3.11	3.11%
		602301 - MERF ADDITIONAL - FIXED	226,800.00	75,600.00	0	151,200.00	151,200.00	66.67%
		605001 - REGISTRATION FEE & TUITION	5,000.00	375.00	0	4,625.00	4,625.00	92.50%
		606000 - TRAVEL EXPENSE	1,000.00	0	0	1,000.00	1,000.00	100.00%
		608000 - INSURANCE	55,000.00	0	3,227.67	55,000.00	51,772.33	100.00%
		610002 - COMPUTER SUPPLIES-NOT SOFTWARE	0	1,067.42	0	(1,067.42)	(1,067.42)	
		610004 - OFFICE SUPPLIES	2,500.00	59.89	0	2,440.11	2,440.11	97.60%
		611000 - OPERATING SUPPLIES	50.00	0	3,600.00	50.00	(3,550.00)	100.00%
		619000 - OTHER OPERATING COSTS	200.00	0	0	200.00	200.00	100.00%
		619201 - MEMBERSHIPS & DUES	1,500.00	0	430.00	1,500.00	1,070.00	100.00%
		619401 - REFRESHMENTS - FOOD & BEVERAGE	1,000.00	317.26	317.26	682.74	365.48	68.27%
	Materials / Other		293,150.00	77,516.46	7,574.93	215,633.54	208,058.61	73.56%
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	598,022.00	182,255.13	0	415,766.87	415,766.87	69.52%
		400030 - SALARIES/WAGES - SHIFT	0	210.08	0	(210.08)	(210.08)	
		410001 - OVERTIME - REGULAR	0	21.79	0	(21.79)	(21.79)	
		450001 - VACATION	0	12,994.67	0	(12,994.67)	(12,994.67)	
		460001 - SICK LEAVE	0	3,789.55	0	(3,789.55)	(3,789.55)	
		461001 - UNUSED SICK LEAVE	0	548.66	0	(548.66)	(548.66)	
	Personnel Services		598,022.00	199,819.88	0	398,202.12	398,202.12	66.59%
5200100 - ADMINISTRATION			1,489,999.71	438,852.94	64,512.85	1,051,146.77	986,633.92	70.55%
5200200 - CUSTODIAL AND SECURITY	Contractual Services	502401 - RAD/PAGE/CELLPHONE RENTAL	700.00	208.00	0	492.00	492.00	70.29%
		502508 - TELEPHONE OTHER	200.00	0	0	200.00	200.00	100.00%
		507000 - PROFESSIONAL SERVICES	0	7,990.00	0	(7,990.00)	(7,990.00)	
		507012 - PROFESSIONAL TRAINING FEES	15,000.00	0	0	15,000.00	15,000.00	100.00%
		507015 - SECURITY SERVICES	350,000.00	37,076.47	50,000.00	312,923.53	262,923.53	89.41%
		507016 - TRANSLATOR SERVICES	200.00	148.44	0	51.56	51.56	25.78%
		507200 - TRAINING	5,000.00	0	0	5,000.00	5,000.00	100.00%
		507901 - MEDICAL SERVICES	500.00	0	0	500.00	500.00	100.00%
		510000 - REPAIR & MAINTENANCE-CONT	3,500.00	25,909.98	0	(22,409.98)	(22,409.98)	-640.29%
		512003 - REFUSE DISPOSAL	16,000.00	8,225.23	40,000.00	7,774.77	(32,225.23)	48.59%
	Contractual Services		391,100.00	79,558.12	90,000.00	311,541.88	221,541.88	79.66%
	Fringes	781101 - MERF-NORMAL COSTS	6,600.00	0	0	6,600.00	6,600.00	100.00%
		781201 - PERA-COORDINATED	134,740.28	38,812.61	0	95,927.67	95,927.67	71.19%
		781301 - FICA-ASDI	111,385.30	31,156.46	0	80,228.84	80,228.84	72.03%
		782101 - MEDICARE	26,049.79	7,286.60	0	18,763.19	18,763.19	72.03%
		782701 - DENTAL INSURANCE	40,040.00	12,584.07	0	27,455.93	27,455.93	68.57%
		782801 - VEBA - EXPENSE	54,840.00	15,545.25	0	39,294.75	39,294.75	71.65%
		782901 - HEALTH INSURANCE	619,805.00	178,683.08	0	441,121.92	441,121.92	71.17%
		786001 - LIFE INSURANCE	7,525.00	1,161.08	0	6,363.92	6,363.92	84.57%
		786301 - L/T DISABILITY INS	4,410.00	1,703.44	0	2,706.56	2,706.56	61.37%
	Fringes		1,005,395.36	286,932.59	0	718,462.77	718,462.77	71.46%
	Materials / Other	611000 - OPERATING SUPPLIES	70,000.00	83,093.91	18,618.88	(13,093.91)	(31,712.79)	-18.71%
		616002 - LICENSE FEES & PERMITS	500.00	0	0	500.00	500.00	100.00%
		617001 - UNIFORMS CLOTHING PERS	7,000.00	1,419.06	843.20	5,580.94	4,737.74	79.73%
	Materials / Other		77,500.00	84,512.97	19,462.08	(7,012.97)	(26,475.05)	-9.05%
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	1,796,537.05	130,098.18	0	1,666,438.87	1,666,438.87	92.76%
		400020 - SALARIES/WAGES - PREMIUM	0	84,448.92	0	(84,448.92)	(84,448.92)	
		400030 - SALARIES/WAGES - SHIFT	0	222,044.66	0	(222,044.66)	(222,044.66)	
		400501 - BACK PAY - REGULAR TIME	0	4.04	0	(4.04)	(4.04)	
		404401 - PAYMENT FOR COMP TIME	0	1,346.80	0	(1,346.80)	(1,346.80)	
		410001 - OVERTIME - REGULAR	0	23,628.24	0	(23,628.24)	(23,628.24)	
		440101 - HOLIDAY WORKED	0	14,849.80	0	(14,849.80)	(14,849.80)	
		450001 - VACATION	0	34,060.86	0	(34,060.86)	(34,060.86)	
		460001 - SICK LEAVE	0	17,138.49	0	(17,138.49)	(17,138.49)	
		490001 - OTHER LEAVE	0	7,969.24	0	(7,969.24)	(7,969.24)	
	Personnel Services		1,796,537.05	535,589.23	0	1,260,947.82	1,260,947.82	70.19%
5200200 - CUSTODIAL AND SECURITY			3,270,532.41	986,592.91	109,462.08	2,283,939.50	2,174,477.42	69.83%
5200300 - REPAIRS AND IMPROVE	Contractual Services	507000 - PROFESSIONAL SERVICES	175,000.00	35,491.95	107,309.00	139,508.05	32,199.05	79.72%
		507007 - ENGINEERING/ARCHITECTURAL SRVC	25,000.00	30,616.00	1,425.00	(5,616.00)	(7,041.00)	-22.46%
		509200 - EQUIPMENT RENTAL ESD	0	86,599.00	0	(86,599.00)	(86,599.00)	
		509201 - FLEET SUPPLY ESD	2,557.57	146.86	0	2,410.71	2,410.71	94.26%
		509301 - EQUIPMENT LABOR ESD	114.57	549.90	0	(435.33)	(435.33)	-379.97%
		510000 - REPAIR & MAINTENANCE-CONT	660,000.00	65,290.54	526,109.30	594,709.46	68,600.16	90.11%

31100 - MUNICIPAL BUILDING COMMISSION
Budget vs Actuals - Expenses
Year-to-Date Expenses as of April 30,2021
Percentage of year Remaining: 67%

Department	Expense Class Description	Account	Current Budget	Expended YTD	Encumbrance	Remaining Available	Remaining Available After Encumb	Percent Remaining Budget
		510012 - MISC REPAIR & MAINTENANCE SRVC	0	395.00	4,880.50	(395.00)	(5,275.50)	
		510081 - ELEVATOR MAINTENANCE	90,000.00	7,574.65	0	82,425.35	82,425.35	91.58%
		510101 - ESD CONTRACTUAL REPAIRS	7.76	23.00	0	(15.24)	(15.24)	-196.39%
		512003 - REFUSE DISPOSAL	35,000.00	1,670.00	0	33,330.00	33,330.00	95.23%
		512004 - STEAM	225,000.00	28,351.77	0	196,648.23	196,648.23	87.40%
		512006 - WATER-CHILLED	350,000.00	20,956.19	0	329,043.81	329,043.81	94.01%
		512007 - WATER & SEWER	145,000.00	37,382.52	0	107,617.48	107,617.48	74.22%
		512201 - ELECTRICITY	480,000.00	118,557.88	0	361,442.12	361,442.12	75.30%
		512802 - STATE OF MN INSPECTION FEES	0	1,400.00	0	(1,400.00)	(1,400.00)	
		513000 - MISCELLANEOUS	500.00	82.50	0	417.50	417.50	83.50%
		513007 - MISCELLANEOUS CONTRACTUAL SRVC	0	0	143,100.00	0	(143,100.00)	
	Contractual Services		2,188,179.90	435,087.76	782,823.80	1,753,092.14	970,268.34	80.12%
	Fringes	781201 - PERA-COORDINATED	107,823.58	16,741.69	0	91,081.89	91,081.89	84.47%
		781301 - FICA-ASDI	89,134.16	15,333.65	0	73,800.51	73,800.51	82.80%
		782101 - MEDICARE	20,845.89	3,586.09	0	17,259.80	17,259.80	82.80%
		782701 - DENTAL INSURANCE	17,160.00	2,965.07	0	14,194.93	14,194.93	82.72%
		782801 - VEBA - EXPENSE	11,160.00	4,141.19	0	7,018.81	7,018.81	62.89%
		782901 - HEALTH INSURANCE	237,705.00	41,019.31	0	196,685.69	196,685.69	82.74%
		786001 - LIFE INSURANCE	3,225.00	306.51	0	2,918.49	2,918.49	90.50%
		786301 - L/T DISABILITY INS	1,890.00	793.14	0	1,096.86	1,096.86	58.03%
		787001 - NON-TAX FRINGE BEN-I.O.E.	9,692.80	2,982.38	0	6,710.42	6,710.42	69.23%
	Fringes		498,636.43	87,869.03	0	410,767.40	410,767.40	82.38%
	Materials / Other	604002 - PARKING	0	798.00	0	(798.00)	(798.00)	
		605001 - REGISTRATION FEE & TUITION	0	655.51	0	(655.51)	(655.51)	
		609101 - ESD EQUIPMENT PARTS	19.53	17.71	0	1.82	1.82	9.32%
		609201 - ESD EQUIPMENT FUEL	408.51	13.89	0	394.62	394.62	96.60%
		610002 - COMPUTER SUPPLIES-NOT SOFTWARE	0	8,419.66	0	(8,419.66)	(8,419.66)	
		611000 - OPERATING SUPPLIES	25,000.00	34,629.70	75,097.05	(9,629.70)	(84,726.75)	-38.52%
		613000 - REPAIR & MAINT SUPPLIES	125,000.00	25,782.25	184,838.87	99,217.75	(85,621.12)	79.37%
		613005 - PLUMBING/PIPEFITTING SUPPLIES	25,000.00	1,304.87	3,789.97	23,695.13	19,905.16	94.78%
		616002 - LICENSE FEES & PERMITS	2,000.00	0	0	2,000.00	2,000.00	100.00%
		617001 - UNIFORMS CLOTHING PERS	500.00	0	0	500.00	500.00	100.00%
		619000 - OTHER OPERATING COSTS	500.00	0	0	500.00	500.00	100.00%
		619201 - MEMBERSHIPS & DUES	400.00	0	0	400.00	400.00	100.00%
	Materials / Other		178,828.04	71,621.59	263,725.89	107,206.45	(156,519.44)	59.95%
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	1,437,647.69	206,581.18	0	1,231,066.51	1,231,066.51	85.63%
		400020 - SALARIES/WAGES - PREMIUM	0	5,219.21	0	(5,219.21)	(5,219.21)	
		400501 - BACK PAY - REGULAR TIME	0	51.01	0	(51.01)	(51.01)	
		410001 - OVERTIME - REGULAR	0	3,792.65	0	(3,792.65)	(3,792.65)	
		450001 - VACATION	0	27,595.93	0	(27,595.93)	(27,595.93)	
		460001 - SICK LEAVE	0	13,018.69	0	(13,018.69)	(13,018.69)	
		461001 - UNUSED SICK LEAVE	0	193.44	0	(193.44)	(193.44)	
		490001 - OTHER LEAVE	0	2,687.12	0	(2,687.12)	(2,687.12)	
	Personnel Services		1,437,647.69	259,139.23	0	1,178,508.46	1,178,508.46	81.97%
5200300 - REPAIRS AND IMPROVEMENTS			4,303,292.06	853,717.61	1,046,549.69	3,449,574.45	2,403,024.76	80.16%
5200400 - ADULT DETENTION CEN	Contractual Services	507000 - PROFESSIONAL SERVICES	10,000.00	0	0	10,000.00	10,000.00	100.00%
		510000 - REPAIR & MAINTENANCE-CONT	94,310.00	5,200.00	0	89,110.00	89,110.00	94.49%
	Contractual Services		104,310.00	5,200.00	0	99,110.00	99,110.00	95.01%
	Fringes	781201 - PERA-COORDINATED	0	45.28	0	(45.28)	(45.28)	
		781301 - FICA-ASDI	0	34.19	0	(34.19)	(34.19)	
		782101 - MEDICARE	0	8.00	0	(8.00)	(8.00)	
		782701 - DENTAL INSURANCE	0	13.59	0	(13.59)	(13.59)	
		782801 - VEBA - EXPENSE	0	17.56	0	(17.56)	(17.56)	
		782901 - HEALTH INSURANCE	0	174.06	0	(174.06)	(174.06)	
		786001 - LIFE INSURANCE	0	0.95	0	(0.95)	(0.95)	
		786301 - L/T DISABILITY INS	0	2.43	0	(2.43)	(2.43)	
		787001 - NON-TAX FRINGE BEN-I.O.E.	0	36.25	0	(36.25)	(36.25)	
	Fringes		0	332.31	0	(332.31)	(332.31)	
	Materials / Other	611000 - OPERATING SUPPLIES	30,000.00	9,737.49	0	20,262.51	20,262.51	67.54%
		613000 - REPAIR & MAINT SUPPLIES	16,797.00	1,647.52	0	15,149.48	15,149.48	90.19%
	Materials / Other		46,797.00	11,385.01	0	35,411.99	35,411.99	75.67%
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	0	603.91	0	(603.91)	(603.91)	
	Personnel Services		0	603.91	0	(603.91)	(603.91)	
5200400 - ADULT DETENTION CENTER			151,107.00	17,521.23	0	133,585.77	133,585.77	88.40%
5200500 - MBC - WORK FOR OTHER	Contractual Services	507000 - PROFESSIONAL SERVICES	50,000.00	32,391.80	0	17,608.20	17,608.20	35.22%
		507015 - SECURITY SERVICES	10,000.00	0	0	10,000.00	10,000.00	100.00%
		510000 - REPAIR & MAINTENANCE-CONT	100,000.00	0	0	100,000.00	100,000.00	100.00%
		513000 - MISCELLANEOUS	1,000.00	0	1,425.00	1,000.00	(425.00)	100.00%
	Contractual Services		161,000.00	32,391.80	1,425.00	128,608.20	127,183.20	79.88%
	Fringes	781201 - PERA-COORDINATED	13,827.84	8.36	0	13,819.48	13,819.48	99.94%
		781301 - FICA-ASDI	11,431.01	6.57	0	11,424.44	11,424.44	99.94%
		782101 - MEDICARE	2,673.38	1.54	0	2,671.84	2,671.84	99.94%
		782701 - DENTAL INSURANCE	2,288.00	1.03	0	2,286.97	2,286.97	99.95%
		782801 - VEBA - EXPENSE	0	2.06	0	(2.06)	(2.06)	
		782901 - HEALTH INSURANCE	31,694.00	17.46	0	31,676.54	31,676.54	99.94%
		786001 - LIFE INSURANCE	430.00	0	0	430.00	430.00	100.00%
		786301 - L/T DISABILITY INS	252.00	0	0	252.00	252.00	100.00%
	Fringes		62,596.24	37.02	0	62,559.22	62,559.22	99.94%
	Materials / Other	613000 - REPAIR & MAINT SUPPLIES	5,000.00	0	0	5,000.00	5,000.00	100.00%
		616002 - LICENSE FEES & PERMITS	5,000.00	0	0	5,000.00	5,000.00	100.00%
	Materials / Other		10,000.00	0	0	10,000.00	10,000.00	100.00%
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	184,371.20	0	0	184,371.20	184,371.20	100.00%
		410001 - OVERTIME - REGULAR	0	111.51	0	(111.51)	(111.51)	
	Personnel Services		184,371.20	111.51	0	184,259.69	184,259.69	99.94%
5200500 - MBC - WORK FOR OTHERS			417,967.44	32,540.33	1,425.00	385,427.11	384,002.11	92.21%
	TOTAL MBC:		9,632,898.62	2,329,225.02	1,221,949.62	7,303,673.60	6,081,723.98	75.82%

Discussion and Action Agenda Item: 2

Date: June 4, 2021

To: **Municipal Building Commission Board:**
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman

From: Erin Delaney

Subject: **MBC Historic Preservation Fund Balance**
Discussion and Action Agenda Item: 2

The Historic Preservation fund balance is \$408,248 as of April 30, 2021. Revenue from the MBC catering and events program, monthly café rent, and bike storage rental fees are deposited into this account.

Beginning Balance (Fund 3110H)		\$	408,248
2021 Received and projected revenue through 4/30/2021		\$	-
2021 Expenditures through 4/30/2021		\$	-
Ending Fund Balance - 3110H		\$	408,248

Staff is requesting approval of the Historic Preservation Fund balance.

Discussion and Action Agenda Item: 3

Date: March 23, 2021

To: **Municipal Building Commission Board:**
Commissioner Marion Greene, President
Mayor Jacob Frey, Vice President
Commissioner Angela Conley
Council Member Lisa Goodman

From: Erin Delaney

Subject: Juneteenth Holiday
Discussion and Action Agenda Item: 3

Staff is requesting authority to designate Juneteenth, June 19, as a paid MBC holiday, effective immediately.

The MBC currently has 10 holidays and 1 floating holiday, adding the Juneteenth holiday will make for a total of 12 paid holidays.

June 19 falls on a Saturday this year, therefore MBC employees will be off and the City Hall/Courthouse will be closed on Friday, June 18.

A carillon bell concert is planned to commemorate Juneteenth.

Accordingly, staff is requesting approval of Juneteenth as an MBC holiday.