

MBC Testing Procedures

Under [MBC's Covid-19 Testing and Proof of Vaccination Policy](#) employees may opt out of weekly COVID testing by attesting to being fully vaccinated for COVID-19. Staff who do not attest to their vaccination status are subject to weekly testing beginning December 9, 2021.

Specific groups who receive on-site testing through the Hennepin County ADC are exempt from MBC's testing procedures.

Weekly Testing Procedures – Beginning December 9, 2021

Testing will be taking place on Thursday each week. Employees who are required to test will be notified by their supervisor of their testing time.

Testing will be conducted at the MBC in the 105-conference room. Testing will be completed during an employee's regularly scheduled shift. Employees will not be required to pay for testing.

The first time an employee tests, they will be required to sign a release of information. The form needs to be completed only one time.

The test will be self-administered and require the employee to provide a saliva sample. No water should be consumed for at least 10 minutes prior to testing.

Other drinks, food, smoking, nasal sprays, teeth cleaning and chewing gum should be avoided for at least 30 minutes before the employee's scheduled test time.

If an employee has an approved absence on a Thursday when testing is being conducted, the employee is responsible for contacting their supervisor to arrange for an alternative testing day.

Test Results

Only positive test results will be reported to the employee.

Other Testing Options

If the employee refuses to participate in the MBC's testing option, the employee is responsible for taking a COVID test on their own time and at their own expense. The employee must share results with maddie.vanderheyden@municipalbuilding.org by Friday of each week. The MBC will not accept antibody tests or over-the-counter tests that are both self-administered and self-read.

Refusal to Test

If an employee refuses to test, the employee may be eligible for an unpaid personal leave of absence, or the employee may be subject to disciplinary action, up to and including discharge.

Medical or Religious Accommodations

If an employee is unable to get tested due to a medical condition, the employee should request an accommodation. Please email maddie.vanderheyden@municipalbuilding.org with questions. Medical documentation will be required.

If an employee is unable to get tested due to a sincerely held religious belief, the employee should request an accommodation. Employees may be required to provide documentation supporting the request for an accommodation. MBC will consider requests on a case-by-case basis in accordance with applicable law.