



**Municipal Building Commission Meeting  
August 24, 2023, 11:00 a.m.  
Meeting location: City Hall/Courthouse Conference Room 143**

**AGENDA**

**INTRODUCTIONS:**

**INFORMATIONAL AGENDA ITEMS:**

- 1) 2024-2026 Capital Funding Request
- 2) Memorial to Dr. Tony Hill, Founder of the Bell Tower Foundation

**CONSENT AGENDA ITEMS:**

- 3) Approve the June 12, 2023 meeting minutes
- 4) Approve MBC contract summary

**DISCUSSION AND ACTION AGENDA ITEMS:**

- 5) Approve MBC expenditure report
- 6) Approve MBC historic preservation fund balance
- 7) Approve MBC 2024 Operating budget
- 8) Joint MBC Mechanical/Life Safety and City Restacking project
  - Approve ICS contract amendment #3
  - Authority to release request for proposals
  - Project presentation by Wold Architects
- 9) Approve labor contract with AFSCME
- 10) Approve financial terms for MBC non-represented employees

## Informational Agenda Item: 1

**Date:** August 24, 2023

**To:** **Municipal Building Commission Board:**  
**Commissioner Irene Fernando, President**  
**Mayor Jacob Frey, Vice President**  
**Commissioner Marion Greene**  
**Council Member Lisa Goodman**

**From:** Erin Delaney

**Subject:** **2024-2026 Revised Capital Funding Request**  
**Informational Agenda Item: 1**

Listed below is the MBC Revised Capital Funding request for 2024-2026.

The funding request for priority Projects 1 and 2, used to fund the joint MBC Life Safety/Mechanical and City Restacking project have been recommended for funding by both CLIC and the Mayor's office. It is anticipated that CBTF (County) will recommend the same level of funding.

CLIC did not recommend funding for priority projects 3, 4, and 5. In working with City staff, a revised capital request was submitted and has been recommended for funding by the Mayor's office.

MBC joint capital projects are split 50-50 between the City and County.  
This is an informational item. No action is requested at this time.

MBC 2024-2026 Joint Capital Funding Request					
Projects	Priority	2024 total	2025 total	2026 total	Total
Life Safety Improvements	1	\$7,426,024	\$0	\$0	\$7,426,024
Mechanical System Upgrades	2	\$7,664,024	\$0	\$0	\$7,664,024
Facility Safety Improvements	3	\$0	\$0	\$0	\$0
Elevator 12 Modernization	4	\$0	\$0	\$0	\$0
Exterior Improvements	5	\$1,300,000	\$3,000,000	\$6,600,000	\$10,900,000
<b>Total</b>		<b>\$16,390,048</b>	<b>\$3,000,000</b>	<b>\$6,600,000</b>	<b>\$25,990,048</b>

## Informational Agenda Item: 02

**Date:** August 24, 2023

**To:** Municipal Building Commission Board:  
Commissioner Irene Fernando, President  
Mayor Jacob Frey, Vice President  
Commissioner Marion Greene  
Council Member Lisa Goodman

**From:** Erin Delaney

**Subject:** Informational Agenda Item – Memorial to Dr. Tony Hill  
Informational Agenda Item: 02

*Council Member Goodman asked for this item be included on the agenda.*

The Tower Bell foundation was formed in early 1970, by Dr. Tony Hill. The foundation defines itself as “a group of community members concerned about the condition and use of the bells. Some of the members are professional musicians; others are former officeholders. A few are simply concerned citizens.”

The foundation uses a team of 4-5 volunteers to play bell concerts throughout the year. Approximately 60 concerts are played annually.

Dr. Tony Hill passed away in early August of this year. Volunteer Foundation members intend to continue the weekly concert tradition.

As explained on the Tower Bell Foundation website:

*There are a total of 15 bells at the City Hall/Courthouse. Started with 10 bells in 1896. In 1924, 4 additional bells were added and in 1972, the final bell was added.*

*The bells were cast by the Meneely Company of Troy, New York in 1895 and 1923. A fifteenth bell was cast in 1972 by the Petit & Fritzen foundry of Aarle-Rixtel, Netherlands, and installed by the Verdin Co. of Cincinnati.*

*The largest bell weighs 7283 pounds; the smallest bell weighs 285 pounds. The total weight of the 15 bells is 32,000. In 1972, the bells were converted from manual to electronic playing, which allowed for the ability to play the bells with a keyboard located in the building’s rotunda.*

**Consent Agenda Item: 3**

**Date: August 24, 2023**

**To: Municipal Building Commission Board:  
Commissioner Irene Fernando, President  
Mayor Jacob Frey, Vice President  
Commissioner Marion Greene  
Council Member Lisa Goodman**

**From: Erin Delaney**

**Subject: MBC Board meeting minutes  
Consent Agenda Item: 3**

Staff requests approval of the attached June 12, 2023, MBC Board meeting minutes.

**UNAPPROVED**  
**Municipal Building Commission Meeting Minutes**  
**June 12, 2023**

President Irene Fernando called the regular Municipal Building Commission (MBC) meeting to order at 1:11 PM at the City Hall/Courthouse Hearing Room 143. Present were:

President Irene Fernando, Chair of the Hennepin County Board  
Hennepin County Commissioner Marion Greene  
Minneapolis City Council Member Lisa Goodman

Absent:

Vice President Jacob Frey, Mayor, City of Minneapolis

**INFORMATIONAL ITEMS**

The following item was discussed:

1. 2024-2026 Capital Funding Schedule

**CONSENT AGENDA ITEMS**

Council Member Goodman moved to approve the following consent agenda items:

2. Meeting minutes from the December 9, 2022 meeting.
3. Contract summary as of April 30, 2023.

Commissioner Greene seconded. A roll call vote was taken, and the motion carried:

Irene Fernando	Yea	Jacob Frey	Absent
Marion Greene	Yea	Lisa Goodman	Yea

**DISCUSSION & ACTION AGENDA ITEMS**

4. Council Member Goodman moved to approve the expenditure report through April 30, 2023. Commissioner Greene seconded. A roll call vote was taken, and the motion carried:

Irene Fernando	Yea	Jacob Frey	Absent
Marion Greene	Yea	Lisa Goodman	Yea

5. President Irene Fernando moved to approve the MBC Historic Preservation Fund balance as of April 30, 2023. Commissioner Greene seconded. A roll call vote was taken, and the motion carried:

Irene Fernando	Yea	Jacob Frey	Absent
Marion Greene	Yea	Lisa Goodman	Yea

**UNAPPROVED**  
**Municipal Building Commission Meeting Minutes**  
**June 12, 2023**

6. Commissioner Greene moved to approve the following contractual items for the joint MBC Mechanical/Life Safety and City of Minneapolis Restacking Project:
- a. Phase 2 Construction Contract Amendment for RJM Construction in the amount of \$175,511 for a total contract amount of \$5,408,955.43.
  - b. Phase 3 Design Contract Amendment number 2 for Wold Architects in the amount of \$1,516,499.00 for a total contract amount of \$2,831,124.00.
  - c. Phase 3B Construction Contract for Sheehy Construction in the amount of \$2,773,792.28.

President Fernando seconded. A roll call vote was taken, and the motion carried:

Irene Fernando	Yea	Jacob Frey	Absent
Marion Greene	Yea	Lisa Goodman	Yea

7. Commissioner Greene moved to approve the following MBC Capital Project contracts:
- a. Preferred Electric in the amount of \$2,430,725.00 for the Building Wide Electrical Upgrades project.
  - b. Versacon Construction in the amount of \$810,000.00 for the Facility Safety Improvements – Phase C project.
  - c. Construction Results Corporation in the amount of \$101,694.00 for the 4<sup>th</sup> Street Improvements project.

Council Member Goodman seconded. A roll call vote was taken, and the motion carried:

Irene Fernando	Yea	Jacob Frey	Absent
Marion Greene	Yea	Lisa Goodman	Yea

8. Council Member Goodman moved to approve the following updates to the MBC Paid Parental Leave Policy:
- a. Increase in the number of weeks of paid parental leave. Current policy provides for 9 weeks of leave, increase to 12 weeks.
  - b. Increase in the length of time to use the leave. Currently policy provides for use to occur within 3 months, increase of up to 12 months to use the leave.

President Fernando seconded. A roll call vote was taken, and the motion carried:

Irene Fernando	Yea	Jacob Frey	Absent
Marion Greene	Yea	Lisa Goodman	Yea

**APPENDIX**

9. Members discussed a meeting request from Director Delaney, sent June 7, 2023 to members. After discussion, Council Member Goodman moved the following: Staff is directed to contract with the City or County for services in areas in which there are currently vacancies. Additional hiring should be placed on hold. This directive does

**UNAPPROVED**  
**Municipal Building Commission Meeting Minutes**  
**June 12, 2023**

not apply to represented employees or consultants currently under contract.  
President Fernando seconded. A roll call vote was taken, and the motion carried:

Irene Fernando	Yea	Jacob Frey	Absent
Marion Greene	Yea	Lisa Goodman	Yea

**ADJOURNMENT**

The meeting was adjourned at 1:55 PM by President Fernando.

## **Consent Agenda Item: 4**

**Date: August 24, 2023**

**To: Municipal Building Commission Board:  
Commissioner Irene Fernando, President  
Mayor Jacob Frey, Vice President  
Commissioner Marion Greene  
Council Member Lisa Goodman**

**From: Erin Delaney**

**Subject: MBC Contract Summary  
Consent Agenda Item: 4**

Attached are the balances for MBC Contracts through July 31, 2023. The summary report includes:

- Professional Services Contracts
- Master Contracts
- Pricing Contracts
- Bid Contracts
- Other Contracts (Service, Revenue, MOU's etc.)



**Professional Services Contracts as of 7/31/2023**

Contract	Supplier Name	Description	Begin Dt	Expire Dt	Max. Amt	Encumbered	Expended	Available Balance
C-42871	AUTOMATIC DATA PROCESSING, INC.	MBC-HR & PAYROLL SERVICES	6/19/2017	11/25/2023	250,000.00	6,129.45	243,870.55	0.00
COM0000931A	BUILDING SYSTEMS HOLDINGS LLC	MBC-CONSULTING POOL	5/15/2019	5/31/2024	356,149.05	20,694.00	237,445.21	98,009.84
C-43202	DRT BENEFITS CORP/BRI PARENT INC.	MBC- COBRA ADMIN RETIREE SERV	11/29/2017	12/31/2024	20,000.00	4,989.00	15,011.00	0.00
COM0004996	FIRENET SYSTEMS, INC	MBC-FIRE SYST INSPECTIONS	3/14/2022	3/14/2024	480,000.00	106,889.25	123,769.25	249,341.50
COM0005966	FIRENET SYSTEMS, INC	MBC-SMOKE DAMPER TESTING	10/1/2022	12/31/2024	175,000.00	102,650.00	72,350.00	0.00
COM0003961	JOHN A. VAN DEUSEN & ASSOCIATES, INC.	MBC-ELEVATOR CONSULTING	5/1/2021	5/1/2026	81,000.00	47,462.50	32,047.50	1,490.00
COM0003948	J. PELZL CONSULTING LLC	MBC-ORG DEVELOPMENT_HR CONSULT	6/1/2021	6/1/2026	20,000.00	4,125.00	15,875.00	0.00
COM0005526	MILLER DUNWIDDIE ARCHITECTURE, INC.	MBC-ELEVATOR 7 AND 8 SERVICES	5/27/2022	12/31/2023	264,799.00	26,480.00	238,319.00	0.00
C-43442	NHA HEATING AND AIR CONDITIONING, INC.	MBC-DRIVE MAINTENANCE & REPAIR	1/1/2018	12/31/2023	45,000.00	10,000.00	0.00	35,000.00
COM0002763	ROGERS, SHAUN M.	MBC- REPAIRS & IMPROVEMENTS	7/1/2020	7/1/2025	100,000.00	80,099.99	19,900.01	0.00
COM0001293	SUMMIT FIRE PROTECTION COMPANY	MBC-FIRE PROTECTION CONSULTING	7/15/2019	7/15/2024	150,000.00	113,663.00	36,337.00	0.00
COM0006780	SYSTEM SOFT TECHNOLOGIES INC.	MBC- TEMPORARY STAFFING	5/1/2023	4/30/2024	175,000.00	162,165.62	12,834.38	0.00
COM0004187	WOLD ARCHITECTS AND ENGINEERS	MBC-MLS_CITY TI DESIGN PH 3	8/31/2021	8/31/2024	1,314,625.00	315,379.72	999,245.28	0.00

**Master Contracts as of 7/31/2023**

Contract	Supplier Name	Description	Begin Dt	Expire Dt	Max. Amt	Encumbered	Expended	Available Balance
C-44360	ANGSTROM ANALYTICAL, INC.	MBC-CONSULTING POOL	11/1/2018	11/1/2023	1.00	0.00	0.00	1.00
COM0000666	BENTZ THOMPSON & RIETOW	MBC - MC CONSULTING POOL	2/1/2019	2/1/2024	2,000,000.00	43,322.50	70,617.50	1,886,060.00
C-44359A	BRAUN INTERTEC CORPORATION	MBC-CONSULTING POOL	11/1/2018	11/1/2023	858,012.33	32,370.21	27,849.04	797,793.08
COM0000952	DLR GROUP, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	0.00	1,000,000.00
COM0000670	TRUE NORTH CONSULTING GROUP, LLC	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	0.00	1,000,000.00
COM0000191	ENCOMPASS, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	4,723.54	995,276.46
COM0000671	ERICKSEN ELLISON AND ASSOCIATE, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	2,590.81	132,057.19	865,352.00
COM0000975	ICS CONSULTING, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	0.00	1,000,000.00
COM0000672	INSPEC, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	0.00	1,000,000.00
COM0000882	MEP ASSOCIATES, LLC	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	2,000,000.00	93,186.75	299,808.43	1,607,004.82
COM0000665	MILLER DUNWIDDIE ARCHITECTURE, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	2,000,000.00	257,006.31	247,264.79	1,495,728.90
COM0000953	PALANISAMI AND ASSOC, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	1,950.00	998,050.00
COM0001034	SCHULER AND SHOOK, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	0.00	1,000,000.00
COM0000200	TERRACON CONSULTANTS, INC.	MBC-MC CONSULTING POOL	2/1/2019	11/1/2023	1,000,000.00	0.00	0.00	1,000,000.00
COM0000169	UDRIS BURGESS ARCHITECTURE & DESIGN	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	2,000,000.00	0.00	17,810.22	1,982,189.78
COM0000674	WALKER PARKING CONSULTANT ENGINEERS INC	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	0.00	1,000,000.00
COM0000675	WISS, JANNEY, ELSTNER ASSOCIATES, INC.	MBC-MC CONSULTING POOL	2/1/2019	2/1/2024	1,000,000.00	0.00	5,867.50	994,132.50

**Pricing Contracts as of 7/31/2023**

Contract	Supplier Name	Description	Begin Dt	Expire Dt	Max. Amt	Encumbered	Expended	Available Balance
COM0005559	ALLIANCE MECHANICAL SVCS	MBC-HVAC REPAIR & MAINTENANCE	6/24/2022	6/30/2024	118,000.00	69,219.00	781.00	48,000.00
COM0005900	PWF SOLUTIONS, INC.	MBC - MISC. JANITORIAL PRODUCT	9/9/2022	8/31/2023	127,700.00	48,870.86	78,829.14	0.00
COM0001012	REILING CONSTRUCTION CO., INC.	MBC- CONSTRUCTION	4/1/2019	12/31/2023	95,600.00	0.00	95,600.00	0.00
COM0006859	WASTE MANAGEMENT OF MN, INC.	MBC - SOLID WASTE DISPOSAL	3/1/2023	2/28/2024	90,000.00	90,000.00	0.00	0.00
COM0001973	WELNA II HARDWARE LLP	MBC - PAINT & MISC. SUPPLIES	2/27/2020	2/28/2024	100,000.00	18,765.18	81,234.82	0.00

**Bids as of 7/31/2023**

Contract	Supplier Name	Description	Begin Dt	Expire Dt	Max. Amt	Encumbered	Expended	Available Balance
COM0003311	NASSEFF PLUMBING & HEATING, INC.	MBC-CONTRACT PLUMBING SERVICES	1/19/2021	12/31/2023	497,895.00	34,247.71	463,647.29	0.00
COM0003148	NORTHERN AIR CORPORATION	MBC- Alerton Controls Svcs	1/1/2021	12/31/2023	50,000.00	9,219.15	10,450.39	30,330.46
COM0003333	PAINTING BY NAKASONE, INC	MBC- PAINTING SERVICES	2/1/2021	1/31/2024	510,000.00	41,855.99	350,144.01	118,000.00
COM0007041	PREFERRED ELECTRIC, INC.	MBC - Building-Wide Electrical	6/27/2023	6/30/2024	2,430,725.00	2,309,188.75	0.00	121,536.25
COM0002838	QUALUS SERVICES, LLC.	MBC-SWITCHGEAR MAINTENANCE	9/16/2020	12/31/2024	264,854.00	0.00	151,601.00	113,253.00
COM0006688	REILING CONSTRUCTION CO., INC.	MBC- JOURNEYMAN CARPENTRY SERV	4/5/2023	4/30/2024	88,000.00	88,000.00	0.00	0.00
COM0003737	RJM CONSTRUCTION, LLC.	MBC-CH RESTACKING PH-2	5/10/2021	9/30/2023	5,408,955.43	188,831.52	5,177,679.23	42,444.68
COM0004086	SCHINDLER ELEVATOR CORPORATION	MBC-ELEVATOR MAINTENANCE_SERV	9/27/2021	10/1/2024	305,580.00	223,685.08	81,894.92	0.00
COM0006975	SHEEHY CONSTRUCTION COMPANY	MBC - RFP City Hall Restack Ph	6/26/2023	6/30/2025	2,773,792.28	2,635,102.67	0.00	138,689.61
COM0006990	VERSACON, INC.	MBC: Rebid - City Hall Safety	6/28/2023	6/30/2024	810,000.00	769,500.00	0.00	40,500.00
COM0005600	VERSACON, INC.	MBC Office Imp Phase 3A	6/29/2022	6/30/2024	1,047,405.99	38,844.26	963,301.71	45,260.02
COM0001762	VEIT DISPOSAL SYSTEMS	MBC-CONSTRUCTION WASTE RECYCLE	1/3/2020	12/31/2024	30,000.00	12,970.81	17,029.19	0.00

**Other Contracts as of 7/31/2023**

Contract	Supplier Name	Description	Begin Dt	Expire Dt	Max. Amt	Encumbered	Expended	Available Balance
COM0005214	COMPLIANCE LINE LLC	MBC-COMPLIANCE HOTLINE	4/13/2022	4/13/2027	21,000.00	16,580.00	4,420.00	0.00
C-18285	HENNEPIN COUNTY	MBC-MOU-MPOP ROOM-A020092	6/1/2001	12/31/2030	1.00	0.00	0.00	1.00
C-27394	HENNEPIN COUNTY	MBC-STEAM/CHILLED WATER TO CH	1/2/2010	12/31/2030	30,000,000.00	280,124.17	5,992,142.34	23,727,733.49
COM0003746	HENNEPIN COUNTY	MBC-A2110735_IT SVCS AGREEMENT	5/1/2021	4/30/2028	450,000.00	141,383.44	308,616.56	0.00
COM0003837	METROPOLITAN COUNCIL	MBC-METPASS COM INCNTV PRGRM	6/1/2021	5/31/2026	50,000.00	43,609.00	6,391.00	0.00
COM0006223	PROCUREMENT CONTRACT MGMT USE ONLY	MBC-Cooperative Agreement	1/1/2023	12/31/2026	1.000	0.00	0.000	1.000

## Discussion and Action Agenda Item: 5

**Date:** August 24, 2023

**To:** Municipal Building Commission Board:  
 Commissioner Irene Fernando, President  
 Mayor Jacob Frey, Vice President  
 Commissioner Marion Greene  
 Council Member Lisa Goodman

**From:** Erin Delaney

**Subject:** MBC Expenditure report  
 Discussion and Action Agenda Item: 5

This is a Budget vs. Actual Expense report from the City of Minneapolis COMET financial system. This report reflects expenses posted to the system from January 1 through June 30, 2023. Staff requests approval of the attached report.

**Municipal Building Commission 2023  
 Budget vs YTD Actuals - Expenses**

*Report Generated 8/7/2023      For Period End 6/30/2023*  
*Percent of Year Remaining      50%*

Department	Budget	YTD Actual	% Spent	% Remaining	\$ Remaining
5200100 Administration	\$1,834,635	\$609,208	33%	67%	\$1,225,427
5200200 Custodial & Security	\$3,156,238	\$1,062,307	34%	66%	\$2,093,931
5200300 Repairs & Improvements	\$4,292,821	\$1,436,245	33%	67%	\$2,856,576
<b>Subtotal</b>	<b>\$9,283,694</b>	<b>\$3,107,760</b>	<b>33%</b>	<b>67%</b>	<b>\$6,175,934</b>
5200400 Adult Detention Center	\$370,516	\$183,911	50%	50%	\$186,605
5200500 Work for Others	\$81,000	\$9,663	12%	88%	\$71,337
<b>Total</b>	<b>\$9,735,210</b>	<b>\$3,301,334</b>	<b>34%</b>	<b>66%</b>	<b>\$6,433,876</b>

The City's fund balance at the MBC is currently \$3,173,146. Considering the minimum required fund balance, the available balance is \$1,873,146.

For action item #7 on this agenda, staff is requesting an amount of \$156,147 from the fund balance for use in the 2024 Operating budget. Upon approval, this amount will be deducted from the fund balance.

<b>Fund Balance through 6/30/2023 - 31100</b>		<b>\$ 3,173,146</b>
<b>Minimum Fund balance amount</b>		<b>(\$1,300,000)</b>
<b>Projected End Fund Balance Amount</b>		<b>\$ 1,873,146</b>

31100 MUNICIPAL BUILDING COMMISSION  
 Budget vs. Actual Expenses as of  
 June 30, 2023  
 % of year Remaining 50%

Department	Expense Class Descr	Account	Current Budget	Expended YTD	Encumbrance	Remaining Available	Remaining Available After Encumb	Percent Remaining Budget	
5200100 - ADMINISTRATION	Capital Outlay	803002 - PROPERTY TAXES	25,823.00	0	0	25,823.00	25,823.00	100.00%	
	<b>Capital Outlay</b>		<b>25,823.00</b>	<b>0</b>	<b>0</b>	<b>25,823.00</b>	<b>25,823.00</b>	<b>100.00%</b>	
	Contractual Services	501001 - ADVERTISING & PUBLICATIONS	800.00	0	0	800.00	800.00	100.00%	
		501401 - BIS APPLICATION SUPPORT	10,579.00	5,289.72	0	5,289.28	5,289.28	50.00%	
		501501 - BIS OPERATING CHARGES	32,686.00	16,342.92	0	16,343.08	16,343.08	50.00%	
		502101 - POSTAGE	275.00	8.62	0	266.38	266.38	96.87%	
		503001 - TEMPORARY EMPLOYMENT SERVICES	0	7,723.75	72,916.25	(7,723.75)	(80,640.00)		
		505000 - PRINTING COPYING BINDING MICRO	5,000.00	379.17	0	4,620.83	4,620.83	92.42%	
		506101 - GENERAL FUND OVERHEAD	78,000.00	113,547.98	0	(35,547.98)	(35,547.98)	-45.57%	
		507000 - PROFESSIONAL SERVICES	144,000.00	60,734.65	120,935.00	83,265.35	(37,669.65)	57.82%	
		507001 - ACTUARIAL FEES	2,000.00	4,325.00	0	(2,325.00)	(2,325.00)	-116.25%	
		507009 - MEDICAL & DENTAL SERVICES	0	0	0	0	0		
		507010 - MIS SERVICE FEES	160,000.00	1,742.68	0	158,257.32	158,257.32	98.91%	
		507012 - PROFESSIONAL TRAINING FEES	0	0	0	0	0		
		507019 - OTHER PROFESSIONAL SERVICES	5,000.00	15,553.27	350.00	(10,553.27)	(10,903.27)	-211.07%	
		507700 - ITS SERVICES	0	1,502.00	0	(1,502.00)	(1,502.00)		
		508003 - OFFICE EQUIPMENT	0	9.36	0	(9.36)	(9.36)		
		508200 - PARKING LOT/SPACE RENT	2,500.00	62.21	0	2,437.79	2,437.79	97.51%	
		508201 - PARKING - DAILY	0	391.39	0	(391.39)	(391.39)		
		508202 - PARKING - MONTHLY	0	907.20	1,201.41	(907.20)	(2,108.61)		
		513000 - MISCELLANEOUS	0	0	0	0	0		
		513007 - MISCELLANEOUS CONTRACTUAL SRV	0	0	0	0	0		
		533700 - MED ADMIN SERVICE CHARGES	1,500.00	0	0	1,500.00	1,500.00	100.00%	
		<b>Contractual Services</b>		<b>442,340.00</b>	<b>228,519.92</b>	<b>195,402.66</b>	<b>213,820.08</b>	<b>18,417.42</b>	<b>48.34%</b>
		Fringes	781201 - PERA-COORDINATED	49,338.00	16,979.82	0	32,358.18	32,358.18	65.58%
			781301 - FICA-ASDI	40,827.00	13,648.87	0	27,178.13	27,178.13	66.57%
			782101 - MEDICARE	9,584.00	3,192.10	0	6,391.90	6,391.90	66.69%
			782701 - DENTAL INSURANCE	8,126.00	4,374.70	0	3,751.30	3,751.30	46.16%
			782801 - VEBA - EXPENSE	12,480.00	4,885.00	0	7,595.00	7,595.00	60.86%
			782901 - HEALTH INSURANCE	140,228.00	72,700.26	0	67,527.74	67,527.74	48.16%
			786001 - LIFE INSURANCE	257.00	319.00	0	(62.00)	(62.00)	-24.12%
			786301 - L/T DISABILITY INS	931.00	822.94	0	108.06	108.06	11.61%
			787001 - NON-TAX FRINGE BEN-I.O.E.	9,500.00	0	0	9,500.00	9,500.00	100.00%
			787601 - Other Post Employment Expense	22,542.00	0	0	22,542.00	22,542.00	100.00%
			788801 - WORKERS' COMP-REINSURANCE	46,000.00	1,211.28	0	44,788.72	44,788.72	97.37%
		<b>Fringes</b>		<b>339,813.00</b>	<b>118,133.97</b>	<b>0</b>	<b>221,679.03</b>	<b>221,679.03</b>	<b>65.24%</b>
		Materials / Other	601111 - PROCUREMENT CARD	100.00	0	0	100.00	100.00	100.00%
			602000 - AWARDS CONTRIBUTIONS & GR	0	0	0	0	0	
			602301 - MERF ADDITIONAL - FIXED	226,800.00	113,400.00	0	113,400.00	113,400.00	50.00%
			605001 - REGISTRATION FEE & TUITION	5,000.00	1,081.17	0	3,918.83	3,918.83	78.38%
			606000 - TRAVEL EXPENSE	500.00	0	0	500.00	500.00	100.00%
			608000 - INSURANCE	0	16,596.00	0	(16,596.00)	(16,596.00)	
			608002 - CRIME COVERAGE	325.00	0	0	325.00	325.00	100.00%
			608005 - PROPERTY INSURANCE	83,968.00	0	0	83,968.00	83,968.00	100.00%
			610002 - COMPUTER SUPPLIES-NOT SOFTWARE	0	0	0	0	0	
			610003 - COMPUTER SOFTWARE	45,585.00	16,982.14	11,776.00	28,602.86	16,826.86	62.75%
			610004 - OFFICE SUPPLIES	2,000.00	1,722.83	0	277.17	277.17	13.86%
			611000 - OPERATING SUPPLIES	0	0	0	0	0	
			616002 - LICENSE FEES & PERMITS	1,000.00	547.40	0	452.60	452.60	45.26%
			619000 - OTHER OPERATING COSTS	0	0	0	0	0	
			619017 - MISC OTHER OPERATING COST	0	201.60	0	(201.60)	(201.60)	
			619201 - MEMBERSHIPS & DUES	0	0	0	0	0	
			619401 - REFRESHMENTS - FOOD & BEVERAGE	1,250.00	0	0	1,250.00	1,250.00	100.00%
	<b>Materials / Other</b>		<b>366,528.00</b>	<b>150,531.14</b>	<b>11,776.00</b>	<b>215,996.86</b>	<b>204,220.86</b>	<b>58.93%</b>	
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	658,501.00	70,992.15	0	587,508.85	587,508.85	89.22%	
		410001 - OVERTIME - REGULAR	0	5,663.65	0	(5,663.65)	(5,663.65)		
		420001 - OVERTIME - 1.5 TIME	1,630.00	0	0	1,630.00	1,630.00	100.00%	
		450001 - VACATION	0	19,472.25	0	(19,472.25)	(19,472.25)		
		460001 - SICK LEAVE	0	4,449.41	0	(4,449.41)	(4,449.41)		
		461001 - UNUSED SICK LEAVE	0	5,105.49	0	(5,105.49)	(5,105.49)		
		490001 - OTHER LEAVE	0	6,339.60	0	(6,339.60)	(6,339.60)		
	<b>Personnel Services</b>		<b>660,131.00</b>	<b>112,022.55</b>	<b>0</b>	<b>548,108.45</b>	<b>548,108.45</b>	<b>83.03%</b>	
5200100 - ADMINISTRATION			<b>1,834,635.00</b>	<b>609,207.58</b>	<b>207,178.66</b>	<b>1,225,427.42</b>	<b>1,018,248.76</b>	<b>66.79%</b>	
5200200 - CUSTODIAL AND SECURITY	Contractual Services	502401 - RAD/PAGE/CELLPHONE RENTAL	0	366.00	0	(366.00)	(366.00)		
		502500 - TELEPHONE SERVICES	0	0	0	0	0		
		502508 - TELEPHONE OTHER	200.00	0	0	200.00	200.00	100.00%	
		507000 - PROFESSIONAL SERVICES	5,000.00	0	0	5,000.00	5,000.00	100.00%	
		507012 - PROFESSIONAL TRAINING FEES	0	0	0	0	0		
		507015 - SECURITY SERVICES	0	0	299,761.46	0	(299,761.46)		
		507016 - TRANSLATOR SERVICES	750.00	0	0	750.00	750.00	100.00%	
		507019 - OTHER PROFESSIONAL SERVICES	0	162.04	422,745.06	(162.04)	(422,907.10)		
		507200 - TRAINING	9,550.00	3,167.00	0	6,383.00	6,383.00	66.84%	
		507901 - MEDICAL SERVICES	500.00	0	0	500.00	500.00	100.00%	
		510000 - REPAIR & MAINTENANCE-CONT	5,000.00	2,047.08	14,047.82	2,952.92	(11,094.90)	59.06%	
		510005 - EQUIPMENT - MOBILE REPAIR/MNT	0	0	0	0	0		
		510012 - MISC REPAIR & MAINTENANCE SRVC	0	0	0	0	0		
		512003 - REFUSE DISPOSAL	46,000.00	3,045.20	110,272.81	42,954.80	(67,318.01)	93.38%	
		512800 - INSPECTION & TESTING FEES	1,500.00	0	0	1,500.00	1,500.00	100.00%	
		<b>Contractual Services</b>		<b>68,500.00</b>	<b>8,787.32</b>	<b>846,827.15</b>	<b>59,712.68</b>	<b>(787,114.47)</b>	<b>87.17%</b>
		Fringes	781201 - PERA-COORDINATED	140,218.00	48,477.19	0	91,740.81	91,740.81	65.43%
			781301 - FICA-ASDI	115,941.00	40,272.60	0	75,668.40	75,668.40	65.26%

Department	Expense Class Descr	Account	Current Budget	Expended YTD	Encumbrance	Remaining Available	Remaining Available After Encumb	Percent Remaining Budget
		782101 - MEDICARE	27,109.00	9,418.59	0	17,690.41	17,690.41	65.26%
		782701 - DENTAL INSURANCE	37,882.00	12,494.43	0	25,387.57	25,387.57	67.02%
		782801 - VEBA - EXPENSE	51,000.00	16,383.66	0	34,616.34	34,616.34	67.88%
		782901 - HEALTH INSURANCE	683,194.00	199,905.98	0	483,288.02	483,288.02	70.74%
		786001 - LIFE INSURANCE	7,750.00	1,481.37	0	6,268.63	6,268.63	80.89%
		786301 - L/T DISABILITY INS	4,340.00	2,276.06	0	2,063.94	2,063.94	47.56%
		787001 - NON-TAX FRINGE BEN-I.O.E.	28,120.00	0	0	28,120.00	28,120.00	100.00%
		787601 - Other Post Employment Expense	67,624.00	0	0	67,624.00	67,624.00	100.00%
	<b>Fringes</b>		<b>1,163,178.00</b>	<b>330,709.88</b>	<b>0</b>	<b>832,468.12</b>	<b>832,468.12</b>	<b>71.57%</b>
	Materials / Other	610003 - COMPUTER SOFTWARE	0	1,800.00	0	(1,800.00)	(1,800.00)	
		610004 - OFFICE SUPPLIES	0	912.00	0	(912.00)	(912.00)	
		611000 - OPERATING SUPPLIES	90,000.00	30,155.07	7,231.49	59,844.93	52,613.44	66.49%
		611003 - CLEANING SUPPLIES	0	1,454.14	0	(1,454.14)	(1,454.14)	
		613000 - REPAIR & MAINT SUPPLIES	0	0	0	0	0	
		616002 - LICENSE FEES & PERMITS	500.00	569.26	0	(69.26)	(69.26)	-13.85%
		617001 - UNIFORMS CLOTHING PERS	10,500.00	4,571.41	6,428.59	5,928.59	(500.00)	56.46%
	<b>Materials / Other</b>		<b>101,000.00</b>	<b>39,461.88</b>	<b>13,660.08</b>	<b>61,538.12</b>	<b>47,878.04</b>	<b>60.93%</b>
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	1,748,560.00	525,006.32	0	1,223,553.68	1,223,553.68	69.97%
		400020 - SALARIES/WAGES - PREMIUM	0	2,063.74	0	(2,063.74)	(2,063.74)	
		400030 - SALARIES/WAGES - SHIFT	0	14,039.24	0	(14,039.24)	(14,039.24)	
		404401 - PAYMENT FOR COMP TIME	0	5,168.40	0	(5,168.40)	(5,168.40)	
		410001 - OVERTIME - REGULAR	0	39,851.86	0	(39,851.86)	(39,851.86)	
		420001 - OVERTIME - 1.5 TIME	75,000.00	0	0	75,000.00	75,000.00	100.00%
		440101 - HOLIDAY WORKED	0	21,110.88	0	(21,110.88)	(21,110.88)	
		450001 - VACATION	0	51,456.12	0	(51,456.12)	(51,456.12)	
		460001 - SICK LEAVE	0	21,883.07	0	(21,883.07)	(21,883.07)	
		490001 - OTHER LEAVE	0	2,768.64	0	(2,768.64)	(2,768.64)	
	<b>Personnel Services</b>		<b>1,823,560.00</b>	<b>683,348.27</b>	<b>0</b>	<b>1,140,211.73</b>	<b>1,140,211.73</b>	<b>62.53%</b>
<b>5200200 - CUSTODIAL AND SECURITY</b>			<b>3,156,238.00</b>	<b>1,062,307.35</b>	<b>860,487.23</b>	<b>2,093,930.65</b>	<b>1,233,443.42</b>	<b>66.34%</b>
5200300 - REPAIRS AND IMPROVEMENTS	Contractual Services	507000 - PROFESSIONAL SERVICES	100,000.00	48,594.17	0	51,405.83	51,405.83	51.41%
		507007 - ENGINEERING/ARCHITECTURAL SRVC	100,000.00	7,523.75	0	92,476.25	92,476.25	92.48%
		507019 - OTHER PROFESSIONAL SERVICES	0	0	23,000.00	0	(23,000.00)	
		507200 - TRAINING	0	160.96	0	(160.96)	(160.96)	
		509201 - FLEET SUPPLY ESD	226.00	112.07	0	113.93	113.93	50.41%
		509205 - FLEET ADMINISTRATION	1,354.00	676.74	0	677.26	677.26	50.02%
		509301 - EQUIPMENT LABOR ESD	500.00	0	0	500.00	500.00	100.00%
		510000 - REPAIR & MAINTENANCE-CONT	1,025,000.00	121,404.63	189,291.30	903,595.37	714,304.07	88.16%
		510002 - BUILDING/STRUCTURE REPAIR/MNT	0	25,000.00	0	(25,000.00)	(25,000.00)	
		510012 - MISC REPAIR & MAINTENANCE SRVC	0	0	0	0	0	
		510081 - ELEVATOR MAINTENANCE	75,000.00	28,562.64	35,287.50	46,437.36	11,149.86	61.92%
		510101 - ESD CONTRACTUAL REPAIRS	20.00	0	0	20.00	20.00	100.00%
		512003 - REFUSE DISPOSAL	0	(664.00)	0	664.00	664.00	
		512004 - STEAM	250,000.00	164,190.82	780,972.55	85,809.18	(695,163.37)	34.32%
		512006 - WATER-CHILLED	360,000.00	119,237.35	280,124.17	240,762.65	(39,361.52)	66.88%
		512007 - WATER & SEWER	150,000.00	72,734.76	0	77,265.24	77,265.24	51.51%
		512201 - ELECTRICITY	540,000.00	97,341.26	0	442,658.74	442,658.74	81.97%
		512800 - INSPECTION & TESTING FEES	2,000.00	0	0	2,000.00	2,000.00	100.00%
		512802 - STATE OF MN INSPECTION FEES	0	0	0	0	0	
		513000 - MISCELLANEOUS	0	0	0	0	0	
	<b>Contractual Services</b>		<b>2,604,100.00</b>	<b>684,875.15</b>	<b>1,308,675.52</b>	<b>1,919,224.85</b>	<b>610,549.33</b>	<b>73.70%</b>
	Fringes	781201 - PERA-COORDINATED	73,479.00	32,293.32	0	41,185.68	41,185.68	56.05%
		781301 - FICA-ASDI	60,743.00	25,657.70	0	35,085.30	35,085.30	57.76%
		782101 - MEDICARE	14,206.00	6,000.62	0	8,205.38	8,205.38	57.76%
		782701 - DENTAL INSURANCE	12,200.00	6,343.79	0	5,856.21	5,856.21	48.00%
		782801 - VEBA - EXPENSE	16,000.00	7,763.50	0	8,236.50	8,236.50	51.48%
		782901 - HEALTH INSURANCE	210,869.00	98,156.20	0	112,712.80	112,712.80	53.45%
		786001 - LIFE INSURANCE	2,500.00	595.39	0	1,904.61	1,904.61	76.18%
		786301 - L/T DISABILITY INS	1,400.00	1,556.86	0	(156.86)	(156.86)	-11.20%
		787001 - NON-TAX FRINGE BEN-I.O.E.	24,539.00	6,320.49	0	18,218.51	18,218.51	74.24%
		787601 - Other Post Employment Expense	11,271.00	0	0	11,271.00	11,271.00	100.00%
	<b>Fringes</b>		<b>427,207.00</b>	<b>184,687.87</b>	<b>0</b>	<b>242,519.13</b>	<b>242,519.13</b>	<b>56.77%</b>
	Materials / Other	601111 - PROCUREMENT CARD	0	554.32	0	(554.32)	(554.32)	
		604002 - PARKING	0	0	0	0	0	
		605001 - REGISTRATION FEE & TUITION	4,000.00	2,151.00	0	1,849.00	1,849.00	46.23%
		609101 - ESD EQUIPMENT PARTS	220.00	0	0	220.00	220.00	100.00%
		609201 - ESD EQUIPMENT FUEL	0	212.82	0	(212.82)	(212.82)	
		611000 - OPERATING SUPPLIES	125,000.00	96,771.18	15,533.35	28,228.82	12,695.47	22.58%
		611004 - CHEMICAL SUPPLIES & GASES	0	391.63	0	(391.63)	(391.63)	
		613000 - REPAIR & MAINT SUPPLIES	124,000.00	34,631.81	134,629.91	89,368.19	(45,261.72)	72.07%
		613004 - PAINTING SUPPLIES	0	709.87	0	(709.87)	(709.87)	
		613005 - PLUMBING/PIPEFITTING SUPPLIES	0	0	0	0	0	
		616002 - LICENSE FEES & PERMITS	2,000.00	130.00	0	1,870.00	1,870.00	93.50%
		617001 - UNIFORMS CLOTHING PERS	1,575.00	553.91	1,283.00	1,021.09	(261.91)	64.83%
		619000 - OTHER OPERATING COSTS	0	0	0	0	0	
		619201 - MEMBERSHIPS & DUES	500.00	0	0	500.00	500.00	100.00%
	<b>Materials / Other</b>		<b>257,295.00</b>	<b>136,106.54</b>	<b>151,446.26</b>	<b>121,188.46</b>	<b>(30,257.80)</b>	<b>47.10%</b>
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	1,004,219.00	376,069.26	0	628,149.74	628,149.74	62.55%
		400020 - SALARIES/WAGES - PREMIUM	0	518.10	0	(518.10)	(518.10)	
		400501 - BACK PAY - REGULAR TIME	0	2,079.86	0	(2,079.86)	(2,079.86)	
		410001 - OVERTIME - REGULAR	0	5,304.15	0	(5,304.15)	(5,304.15)	
		450001 - VACATION	0	21,608.11	0	(21,608.11)	(21,608.11)	
		460001 - SICK LEAVE	0	19,669.60	0	(19,669.60)	(19,669.60)	
		490001 - OTHER LEAVE	0	5,326.48	0	(5,326.48)	(5,326.48)	
	<b>Personnel Services</b>		<b>1,004,219.00</b>	<b>430,575.56</b>	<b>0</b>	<b>573,643.44</b>	<b>573,643.44</b>	<b>57.12%</b>

Department	Expense Class Descr	Account	Current Budget	Expended YTD	Encumbrance	Remaining Available	Remaining Available After Encumb	Percent Remaining Budget	
<b>5200300 - REPAIRS AND IMPROVEMENTS</b>			<b>4,292,821.00</b>	<b>1,436,245.12</b>	<b>1,460,121.78</b>	<b>2,856,575.88</b>	<b>1,396,454.10</b>	<b>66.54%</b>	
5200400 - ADULT DETENTION CENTER	Contractual Services	507000 - PROFESSIONAL SERVICES	15,000.00	9,809.00	0	5,191.00	5,191.00	34.61%	
		510000 - REPAIR & MAINTENANCE-CONT	100,000.00	41,345.00	2,253.00	58,655.00	56,402.00	58.66%	
	<b>Contractual Services</b>		<b>115,000.00</b>	<b>51,154.00</b>	<b>2,253.00</b>	<b>63,846.00</b>	<b>61,593.00</b>	<b>55.52%</b>	
	Fringes	781201 - PERA-COORDINATED	9,172.00	4,997.68	0	4,174.32	4,174.32	45.51%	
		781301 - FICA-ASDI	7,582.00	3,851.90	0	3,730.10	3,730.10	49.20%	
		782101 - MEDICARE	1,773.00	900.83	0	872.17	872.17	49.19%	
		782701 - DENTAL INSURANCE	2,444.00	1,349.81	0	1,094.19	1,094.19	44.77%	
		782801 - VEBA - EXPENSE	4,000.00	1,867.97	0	2,132.03	2,132.03	53.30%	
		782901 - HEALTH INSURANCE	42,174.00	20,825.06	0	21,348.94	21,348.94	50.62%	
		786001 - LIFE INSURANCE	500.00	166.75	0	333.25	333.25	66.65%	
		786301 - L/T DISABILITY INS	280.00	256.94	0	23.06	23.06	8.24%	
		787001 - NON-TAX FRINGE BEN-I.O.E.	0	20.38	0	(20.38)	(20.38)		
	<b>Fringes</b>		<b>67,925.00</b>	<b>34,237.32</b>	<b>0</b>	<b>33,687.68</b>	<b>33,687.68</b>	<b>49.60%</b>	
	Materials / Other	611000 - OPERATING SUPPLIES	25,800.00	31,047.18	0	(5,247.18)	(5,247.18)	-20.34%	
		613000 - REPAIR & MAINT SUPPLIES	12,500.00	833.21	5,984.23	11,666.79	5,682.56	93.33%	
		617001 - UNIFORMS CLOTHING PERS	0	4.17	0	(4.17)	(4.17)		
	<b>Materials / Other</b>		<b>38,300.00</b>	<b>31,884.56</b>	<b>5,984.23</b>	<b>6,415.44</b>	<b>431.21</b>	<b>16.75%</b>	
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	119,841.00	55,278.56	0	64,562.44	64,562.44	53.87%	
		400020 - SALARIES/WAGES - PREMIUM	2,450.00	3,091.52	0	(641.52)	(641.52)	-26.18%	
		400030 - SALARIES/WAGES - SHIFT	0	46.40	0	(46.40)	(46.40)		
		410001 - OVERTIME - REGULAR	0	781.81	0	(781.81)	(781.81)		
		420001 - OVERTIME - 1.5 TIME	27,000.00	0	0	27,000.00	27,000.00	100.00%	
		440101 - HOLIDAY WORKED	0	709.50	0	(709.50)	(709.50)		
		450001 - VACATION	0	6,234.92	0	(6,234.92)	(6,234.92)		
		460001 - SICK LEAVE	0	492.30	0	(492.30)	(492.30)		
	<b>Personnel Services</b>		<b>149,291.00</b>	<b>66,635.01</b>	<b>0</b>	<b>82,655.99</b>	<b>82,655.99</b>	<b>55.37%</b>	
<b>5200400 - ADULT DETENTION CENTER</b>			<b>370,516.00</b>	<b>183,910.89</b>	<b>8,237.23</b>	<b>186,605.11</b>	<b>178,367.88</b>	<b>50.36%</b>	
5200500 - MBC - WORK FOR OTHERS	Contractual Services	507000 - PROFESSIONAL SERVICES	10,000.00	0	0	10,000.00	10,000.00	100.00%	
		507007 - ENGINEERING/ARCHITECTURAL SRVC	0	0	0	0	0		
		507015 - SECURITY SERVICES	0	0	0	0	0		
		510000 - REPAIR & MAINTENANCE-CONT	20,000.00	23.00	3,345.00	19,977.00	16,632.00	99.89%	
		513000 - MISCELLANEOUS	0	0	0	0	0		
		513007 - MISCELLANEOUS CONTRACTUAL SRVC	0	0	0	0	0		
		<b>Contractual Services</b>	<b>30,000.00</b>	<b>23.00</b>	<b>3,345.00</b>	<b>29,977.00</b>	<b>26,632.00</b>	<b>99.92%</b>	
		Fringes	781201 - PERA-COORDINATED	0	286.34	0	(286.34)	(286.34)	
			781301 - FICA-ASDI	0	228.75	0	(228.75)	(228.75)	
			782101 - MEDICARE	0	53.48	0	(53.48)	(53.48)	
		782701 - DENTAL INSURANCE	0	55.11	0	(55.11)	(55.11)		
		782801 - VEBA - EXPENSE	0	69.87	0	(69.87)	(69.87)		
		782901 - HEALTH INSURANCE	0	809.56	0	(809.56)	(809.56)		
		786001 - LIFE INSURANCE	0	7.09	0	(7.09)	(7.09)		
		786301 - L/T DISABILITY INS	0	17.41	0	(17.41)	(17.41)		
		787001 - NON-TAX FRINGE BEN-I.O.E.	0	31.84	0	(31.84)	(31.84)		
	<b>Fringes</b>		<b>0</b>	<b>1,559.45</b>	<b>0</b>	<b>(1,559.45)</b>	<b>(1,559.45)</b>		
	Materials / Other	611000 - OPERATING SUPPLIES	0	352.88	609.96	(352.88)	(962.84)		
		613000 - REPAIR & MAINT SUPPLIES	20,000.00	3,908.92	3,282.56	16,091.08	12,808.52	80.46%	
		616002 - LICENSE FEES & PERMITS	1,000.00	0	0	1,000.00	1,000.00	100.00%	
		617001 - UNIFORMS CLOTHING PERS	0	0.01	0	(0.01)	(0.01)		
	<b>Materials / Other</b>		<b>21,000.00</b>	<b>4,261.81</b>	<b>3,892.52</b>	<b>16,738.19</b>	<b>12,845.67</b>	<b>79.71%</b>	
	Personnel Services	400001 - SALARIES/WAGES - REGULAR	30,000.00	3,818.46	0	26,181.54	26,181.54	87.27%	
	<b>Personnel Services</b>		<b>30,000.00</b>	<b>3,818.46</b>	<b>0</b>	<b>26,181.54</b>	<b>26,181.54</b>	<b>87.27%</b>	
<b>5200500 - MBC - WORK FOR OTHERS</b>			<b>81,000.00</b>	<b>9,662.72</b>	<b>7,237.52</b>	<b>71,337.28</b>	<b>64,099.76</b>	<b>88.07%</b>	
			<b>9,735,210.00</b>	<b>3,301,333.66</b>	<b>2,543,262.42</b>	<b>6,433,876.34</b>	<b>3,890,613.92</b>	<b>66.09%</b>	

## Discussion and Action Agenda Item: 6

**Date:** August 24, 2023

**To:** Municipal Building Commission Board:  
Commissioner Irene Fernando, President  
Mayor Jacob Frey, Vice President  
Commissioner Marion Greene  
Council Member Lisa Goodman

**From:** Erin Delaney

**Subject:** MBC Historic Preservation Fund Balance  
Discussion and Action Agenda Item: 6

The Historic Preservation fund balance is \$401,538 as of June 30, 2023. Accordingly, staff requests approval of the balance.

Beginning Balance ( <b>Fund 3110H</b> )		\$ 400,288
2023 Received Revenue to 6/30/2023		\$ 1,250
2023 Expenditure to 6/30/2023		\$ -
<b>Ending Fund Balance - 3110H</b>		<b>\$ 401,538</b>

Staff anticipates a future request to access this account for an upcoming expense to repair the gear motor on the west face of the clock. The estimated repair cost is \$15,000.

Accordingly, staff is requesting approval of the Historic Preservation fund balance.

## Discussion and Action Agenda Item: 7

**Date:** August 24, 2023

**To: Municipal Building Commission Board:**  
**Commissioner Irene Fernando, President**  
**Mayor Jacob Frey, Vice President**  
**Commissioner Marion Greene**  
**Council Member Lisa Goodman**

**From:** Erin Delaney

**Subject: 2024 MBC Operating Budget**  
**Discussion and Action Agenda Item: 7**

Below is the proposed 2024 operating budget that provides for the MBC to maintain its current service levels. It is based on revenue targets assigned by the City and County.

The MBC is requesting from Hennepin County **\$4,254,213** which is within the guidance provided by the County. This amount includes an 80% increase for the Adult Detention Center, which is funded entirely by Hennepin County. This increase will be used for preventative maintenance projects such as shower and lighting repairs.

The MBC is requesting from the City of Minneapolis **\$5,359,819**, comprised of \$5,000,000 property tax, \$203,672 LGA, and \$156,147 from MBC fund balance, which is within guidance provided by the City of Minneapolis.

Accordingly, Staff is requesting approval of the 2024 Operating Budget, for the total expenditure amount of **\$9,714,031**.

<b>TOTAL MBC BUDGET</b>				
<b>Revenues</b>	<b>2023 Adopted</b>	<b>2024 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Property Taxes	8,469,138	8,573,213	104,075	1.2%
Local Government Aid	203,672	203,672	-	0.0%
MBC Fund Balance	-	156,147	156,147	N/A
Carry Forward	-	-	-	N/A
Subtotal Shared Expenditures	8,672,810	8,933,032	260,222	3.0%
ADC	372,419	681,000	308,581	82.9%
Work for Others	100,000	100,000	-	0.0%
<b>Total Revenues</b>	<b>9,145,229</b>	<b>9,714,032</b>	<b>568,803</b>	<b>6.2%</b>
<b>Expenditures</b>	<b>2023 Adopted</b>	<b>2024 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Administration	1,748,643	1,801,102	52,459	3.0%
Custodial & Security	3,244,687	3,342,028	97,341	3.0%
Repairs & Improvements	3,679,516	3,789,901	110,385	3.0%
<i>Subtotal Shared Expenditures</i>	<i>8,672,846</i>	<i>8,933,031</i>	<i>260,185</i>	<i>3.0%</i>
Adult Detention Center (county)	372,419	681,000	308,581	82.9%
Work for Others (self-funded)	100,000	100,000	-	0.0%
<b>Total Expenditures</b>	<b>9,145,265</b>	<b>9,714,031</b>	<b>568,766</b>	<b>6.2%</b>

## Discussion Action Agenda Item: 8

**Date:** August 24, 2023

**To:** Municipal Building Commission Board:  
Commissioner Irene Fernando, President  
Mayor Jacob Frey, Vice President  
Commissioner Marion Greene  
Council Member Lisa Goodman

**From:** Erin Delaney

**Subject:** Joint MBC Mech/Life Safety and City Restacking project  
Discussion Action Agenda Item: 8

Progress continues in the joint MBC Mechanical/Life Safety and City Restacking project.

**Phase 1:** SW corner of the Ground floor (MBC Stage 19). Work completed 2021.

**Phase 2:** SW corner of the 1<sup>st</sup> floor (MBC Stage 15). Work completed October 2022.

**Phase 3:** SE and NE corner of 3<sup>rd</sup> and Mezzanine floors (MBC Stages 20-21) and City Restacking on Floors 1, 2, 3 & M.

**Phase 3A:** Room 100 and 124, Work completed May 2023.

**Phase 3B:** Room 51, Sheehy Construction holds contract in the amount of \$2,773,792.28.

MBC: \$708,466.26 and City: \$2,065,326.02. On-site work to start September 5, 2023.

**Phase 3C:** 3<sup>rd</sup> and Mezzanine floors, and office improvements in several small areas on other floors. The design is complete, and a best value construction solicitation will be released August 31, with proposals due October 10. MBC staff will present proposer information at October Board meeting. Final contract approval is scheduled for December 2023.

### Two Action Items:

#### Action Item #1:

Request approval of Owner's Project Representative / ICS Contract Amendment #3 for an amount not to exceed of \$76,191 and contract extension through December 31, 2024:

In 2019, the MBC released a joint RFP for Owner's Project Representative for the final 4 stages (15, 19, 20, 21) of the MBC's comprehensive Mechanical and Life Safety project, to be completed in tandem with the City's Restacking project.

The MBC awarded a contract to ICS (formerly CPMI). Due to budget constraints, the MBC was only able to enter a contract for 2 two stages (15 and 19), work to be completed in tandem with the City Phase 1 and 2 restacking project. **Original MBC Contract amount: \$269,495.**

In 2021, Amendment #1 was approved for initial planning and design support and construction services for the 2 additional stages (20 and 21), work to be completed in tandem with City Phase 3 of restacking project.

**Amendment #1 amount: \$258,940.**

In April 2022, Amendment #2 was approved for stages 15 and 19 construction schedule extension.

**Amendment #2 amount: \$64,300.**

In Fall 2022, the City's organizational structure changed which resulted in additional and substantive changes to the project scope and schedule. This amendment addresses phase 3B construction, pre-construction services for 3C, and construction services for early demolition and abatement (MBC phases 20 and 21): To cover these services **Amendment #3 is requested: \$76,191.**



	Fee	Reimbursables	TOTAL
Original Amount	\$263,650	\$5,845	\$269,495
Amendment 1	\$258,940	\$0	\$258,940
Amendment 2	\$64,300	\$0	\$64,300
Current Contract Total	<b>\$586,890</b>	<b>\$5,845</b>	<b>\$592,735</b>
<b>Amendment 3</b>			
a. Scope & Schedule Extension	<b>\$74,439</b>	<b>\$1,752</b>	<b>\$76,191</b>
<b>Contract total with Amendments 1-3</b>	<b>\$661,329</b>	<b>\$ 7,597</b>	<b>\$ 668,926</b>

**Action Item #2:**

Staff is requesting authority to release a Request for Proposals for an Owner's Project Representative to assist the MBC in the Joint MBC Mech/Life Safety and City Restacking project. The scope will start with Phase 3C construction, through the remainder of the project, for an estimated termination date of no later than December 2025.

***Accordingly, staff is requesting the following:***

- 1. Approval of ICS contract amendment #3, for an amount not to exceed of \$76, 191 and to extend the contract term to December 31, 2024.***
- 2. Authority to release a Request for Proposals for an Owner's Project Representative for Phase 3C construction through the remainder of the project.***

**Presentation by Wold Architects:**

**Discussion and Action Agenda Item: 9**

**Date: August 24, 2023**

**To: Municipal Building Commission Board:  
Commissioner Irene Fernando, President  
Mayor Jacob Frey, Vice President  
Commissioner Marion Greene  
Council Member Lisa Goodman**

**From: Erin Delaney**

**Subject: Labor Contract approval - AFSCME Council 5, Local 9  
Discussion and Action Agenda Item: 9**

MBC and AFSCME Local 9 staff and labor representatives have reached a tentative agreement on contract language for a 12-month period of January 1, 2023, through December 31, 2023. The existing labor contract expired in December of 2022.

This AFSCME bargaining unit is comprised of 35 positions, 27 are filled and 8 are vacant.

17 custodians: 12 filled and 5 vacancies *Open posting*  
4 utility employees: 3 filled and 1 vacancy *Open posting*  
2 custodial foreperson: 2 filled  
11 security officers: 10 filled and 1 vacancy *Open posting*  
1 administrative assistant: vacant

The terms of the proposed contract include:

- Effective 01/01/2023 - 2.5% across the board wage increase, including longevity.
- Security staff: Implementation of new rate schedule.
- Increases to premium pay for work in the Adult Detention Center.
- Addition of Juneteenth holiday to labor contract and consistent with MBC policy.

Accordingly, staff is requesting approval of the above referenced terms in the AFSCME Council 5, Local 9 labor contract for the term of January 1 through December 31, 2023.

## Discussion and Action Agenda Item: 10

**Date:** August 24, 2023

**To:** Municipal Building Commission Board:  
Commissioner Irene Fernando, President  
Mayor Jacob Frey, Vice President  
Commissioner Marion Greene  
Council Member Lisa Goodman

**From:** Erin Delaney

**Subject:** Financial term approval – non represented staff  
Discussion and Action Agenda Item: 10

Historically, the across-the-board wage increase negotiated with AFSCME has been applied to the MBC non-represented positions.

The MBC non represented team is comprised of 11 positions; 6 are filled and 5 are vacant:

- 1 accountant: filled
- 1 administration manager: vacant
- 1 building operations supervisor: filled
- 1 custodial supervisor: filled
- 1 director: filled
- 1 facility manager: vacant
- 1 human resource specialist: vacant
- 1 human resource business partner: vacant
- 2 project managers: both filled
- 1 security supervisor; vacant

Accordingly, staff is requesting approval of 2.50% across the board wage increase including longevity, effective January 1, 2023, be approved for MBC non-represented positions.