



MBC Board Action Approval Form

MBC Board Meeting Date: 8-24-23

Discussion and Action Agenda Item: 7

BE IT RESOLVED THAT,

The MBC Board has approved the MBC 2024 Operating Budget in the amount of \$9,714,031.

The above referenced resolution was adopted and there were 3 Yeas and 0 Nays.

Municipal Building Commission Board:

	Yea	Nay	Abstain
Irene Fernando	x		
Jacob Frey (Not Present)			
Marion Greene	x		
Lisa Goodman	x		

Motion Carried.

Resolution adopted on: 8-24-23.

Attest:

MBC Director: *Erin M. Delaney* Sep 5, 2023

Attachment: 8-24-23 MBC Staff Memo – Discussion and Action Item 7

Discussion and Action Agenda Item: 7

Date: August 24, 2023

To: Municipal Building Commission Board:
Commissioner Irene Fernando, President
Mayor Jacob Frey, Vice President
Commissioner Marion Greene
Council Member Lisa Goodman

From: Erin Delaney

Subject: 2024 MBC Operating Budget
Discussion and Action Agenda Item: 7

Below is the proposed 2024 operating budget that provides for the MBC to maintain its current service levels. It is based on revenue targets assigned by the City and County.

The MBC is requesting from Hennepin County **\$4,254,213** which is within the guidance provided by the County. This amount includes an 80% increase for the Adult Detention Center, which is funded entirely by Hennepin County. This increase will be used for preventative maintenance projects such as shower and lighting repairs.

The MBC is requesting from the City of Minneapolis **\$5,359,819**, comprised of \$5,000,000 property tax, \$203,672 LGA, and \$156,147 from MBC fund balance, which is within guidance provided by the City of Minneapolis.

Accordingly, Staff is requesting approval of the 2024 Operating Budget, for the total expenditure amount of **\$9,714,031**.

TOTAL MBC BUDGET				
Revenues	2023 Adopted	2024 Budget	\$ Change	% Change
Property Taxes	8,469,138	8,573,213	104,075	1.2%
Local Government Aid	203,672	203,672	-	0.0%
MBC Fund Balance	-	156,147	156,147	N/A
Carry Forward	-	-	-	N/A
Subtotal Shared Expenditures	8,672,810	8,933,032	260,222	3.0%
ADC	372,419	681,000	308,581	82.9%
Work for Others	100,000	100,000	-	0.0%
Total Revenues	9,145,229	9,714,032	568,803	6.2%
Expenditures	2023 Adopted	2024 Budget	\$ Change	% Change
Administration	1,748,643	1,801,102	52,459	3.0%
Custodial & Security	3,244,687	3,342,028	97,341	3.0%
Repairs & Improvements	3,679,516	3,789,901	110,385	3.0%
<i>Subtotal Shared Expenditures</i>	<i>8,672,846</i>	<i>8,933,031</i>	<i>260,185</i>	<i>3.0%</i>
Adult Detention Center (county)	372,419	681,000	308,581	82.9%
Work for Others (self-funded)	100,000	100,000	-	0.0%
Total Expenditures	9,145,265	9,714,031	568,766	6.2%



MBC Board Action Approval Form

MBC Board Meeting Date: 8-24-23

Discussion and Action Agenda Item: 8

BE IT RESOLVED THAT,

The MBC Board has approved the following contractual items for the joint MBC Mechanical/Life Safety and City of Minneapolis Restacking Project:

- a. Approval of ICS contract amendment #3, in an amount not to exceed of \$76,191 for a total contract amount of \$668,926, and to extend the contract term to December 31, 2024.
- b. Authority to release a Request for Proposals for an Owner’s Project Representative for Phase 3C construction through the remainder of the project.

The above referenced resolution was adopted and there were 3 Yeas and 0 Nays.

Municipal Building Commission Board:

	Yea	Nay	Abstain
Irene Fernando	x		
Jacob Frey (Not Present)			
Marion Greene	x		
Lisa Goodman	x		

Motion Carried.

Resolution adopted on: 8-24-23.

Attest:

MBC Director: *Erin M. Delaney*

Sep 5, 2023

Attachment: 8-24-23 MBC Staff Memo – Discussion and Action Item 8

Discussion Action Agenda Item: 8

Date: August 24, 2023

To: Municipal Building Commission Board:
Commissioner Irene Fernando, President
Mayor Jacob Frey, Vice President
Commissioner Marion Greene
Council Member Lisa Goodman

From: Erin Delaney

Subject: Joint MBC Mech/Life Safety and City Restacking project
Discussion Action Agenda Item: 8

Progress continues in the joint MBC Mechanical/Life Safety and City Restacking project.

Phase 1: SW corner of the Ground floor (MBC Stage 19). Work completed 2021.

Phase 2: SW corner of the 1st floor (MBC Stage 15). Work completed October 2022.

Phase 3: SE and NE corner of 3rd and Mezzanine floors (MBC Stages 20-21) and City Restacking on Floors 1, 2, 3 & M.

Phase 3A: Room 100 and 124, Work completed May 2023.

Phase 3B: Room 51, Sheehy Construction holds contract in the amount of \$2,773,792.28.
MBC: \$708,466.26 and City: \$2,065,326.02. On-site work to start September 5, 2023.

Phase 3C: 3rd and Mezzanine floors, and office improvements in several small areas on other floors. The design is complete, and a best value construction solicitation will be released August 31, with proposals due October 10. MBC staff will present proposer information at October Board meeting. Final contract approval is scheduled for December 2023.

Two Action Items:

Action Item #1:

Request approval of Owner's Project Representative / ICS Contract Amendment #3 for an amount not to exceed of \$76,191 and contract extension through December 31, 2024:

In 2019, the MBC released a joint RFP for Owner's Project Representative for the final 4 stages (15, 19, 20, 21) of the MBC's comprehensive Mechanical and Life Safety project, to be completed in tandem with the City's Restacking project.

The MBC awarded a contract to ICS (formerly CPMI). Due to budget constraints, the MBC was only able to enter a contract for 2 two stages (15 and 19), work to be completed in tandem with the City Phase 1 and 2 restacking project. **Original MBC Contract amount: \$269,495.**

In 2021, Amendment #1 was approved for initial planning and design support and construction services for the 2 additional stages (20 and 21), work to be completed in tandem with City Phase 3 of restacking project. **Amendment #1 amount: \$258,940.**

In April 2022, Amendment #2 was approved for stages 15 and 19 construction schedule extension. **Amendment #2 amount: \$64,300.**

In Fall 2022, the City's organizational structure changed which resulted in additional and substantive changes to the project scope and schedule. This amendment addresses phase 3B construction, pre-construction services for 3C, and construction services for early demolition and abatement (MBC phases 20 and 21): To cover these services **Amendment #3 is requested: \$76,191.**

	Fee	Reimbursables	TOTAL
Original Amount	\$263,650	\$5,845	\$269,495
Amendment 1	\$258,940	\$0	\$258,940
Amendment 2	\$64,300	\$0	\$64,300
Current Contract Total	\$586,890	\$5,845	\$592,735
Amendment 3			
a. Scope & Schedule Extension	\$74,439	\$1,752	\$76,191
Contract total with Amendments 1-3	\$661,329	\$ 7,597	\$ 668,926

Action Item #2:

Staff is requesting authority to release a Request for Proposals for an Owner's Project Representative to assist the MBC in the Joint MBC Mech/Life Safety and City Restacking project. The scope will start with Phase 3C construction, through the remainder of the project, for an estimated termination date of no later than December 2025.

Accordingly, staff is requesting the following:

- 1. Approval of ICS contract amendment #3, for an amount not to exceed of \$76, 191 and to extend the contract term to December 31, 2024.***
- 2. Authority to release a Request for Proposals for an Owner's Project Representative for Phase 3C construction through the remainder of the project.***

Presentation by Wold Architects: