



MBC Board Action Approval Form

MBC Board Meeting Date: 5-1-24

Discussion and Action Agenda Item: 5

BE IT RESOLVED THAT,

The MBC Board has approved an amendment to the Shaw Lundquist contract for the MBC Mechanical/Life Safety and City Restack project, in the amount of \$1,324,535, for an updated contract amount of \$25,516,317. The above referenced resolution was adopted and there were 4 Yeas and 0 Nays.

Municipal Building Commission Board:

	Yea	Nay	Abstain
Irene Fernando	x		
Jacob Frey	x		
Marion Greene	x		
LaTrisha Vetaw	x		

Motion Carried.

Resolution adopted on: 5-1-24.

Attest:

MBC Director: *Erin M. Delaney*

May 16, 2024

Attachment: 5-1-24 MBC Staff Memo – Discussion and Action Item 5

Discussion and Action Agenda Item: 5

Date: May 1, 2024

To: **Municipal Building Commission Board:**
Commissioner Irene Fernando, President
Mayor Jacob Frey, Vice President
Commissioner Marion Greene
Council Member LaTrisha Vetaw

From: Erin Delaney

Subject: **Joint MBC Mech/Life Safety and City Restack project**
Discussion and Action Agenda Item: 5

Progress continues in the joint MBC Mechanical/Life Safety and City Restack project. The MBC is the contract holder for this project; therefore, the Board approves contracts and amendments.

Phase 1: SW corner of the Ground floor. Work completed 2021.

Phase 2: SW corner of the 1st floor. Work completed October 2022.

Phase 3: SE and NE corner of 3rd and Mezzanine floors and City Restacking on Floors 1, 2, 3 & M.

Phase 3A: Room 100 and 124. Work completed May 2023.

Phase 3B: Room 51 and Room 130. Work scheduled for completion in late summer 2024.

Phase 3C: 3rd and Mezzanine floors. Shaw Lundquist is the 3C contractor.

Staff is requesting approval of an amendment to the Shaw Lundquist contract, in the amount of \$1,324,535, for an updated contract amount of \$25,516,317. The project remains within budget.

In conjunction with this contract amendment, Shaw Lundquist notified the owner group of a potential schedule extension due to unforeseen conditions encountered during demolition. The owner group will work with the contractor to confirm the schedule and provide an update at the June 5th Board meeting.

Shaw Lundquist Contract	\$24,191,782.00
ceiling & piping abatement	\$7,480.00
plumbing changes	\$21,117.00
sprinkler valve replacement	\$4,192.00
asbestos abatement	\$19,140.00
additional demolition	\$49,989.00
demo bus duct	\$1,673.00
demo HVAC	\$16,753.00
hard ceiling removal	\$516,131.00
demo mechanical/sprinklers	\$262,688.00
demo ceiling & catwalks	\$64,021.00
floor repair	\$70,145.00
add horizontal bus duct	\$291,206.00
<i>Proposed Contract Amendment</i>	<i>\$1,324,535.00</i>
Proposed Contract Total	\$25,516,317.00



MBC Board Action Approval Form

MBC Board Meeting Date: 5-1-24

Discussion and Action Agenda Item: 6

BE IT RESOLVED THAT,

The MBC Board has approved issuance of a Request for Proposals for a professional services consulting pool and contracting with selected vendors. The above referenced resolution was adopted and there were 4 Yeas and 0 Nays.

Municipal Building Commission Board:

	Yea	Nay	Abstain
Irene Fernando	X		
Jacob Frey	X		
Marion Greene	X		
LaTrisha Vetaw	X		

Motion Carried.

Resolution adopted on: 5-1-24.

Attest:

MBC Director: *Erin M. Delaney*

May 16, 2024

Attachment: 5-1-24 MBC Staff Memo – Discussion and Action Item 6

Discussion and Action Agenda Item: 6

Date: May 1, 2024

**To: Municipal Building Commission Board:
Commissioner Irene Fernando, President
Mayor Jacob Frey, Vice President
Commissioner Marion Greene
Council Member LaTrisha Vetaw**

From: Erin Delaney

**Subject: RFP for Professional Services consulting pool
Discussion and Action Agenda Item: 6**

The MBC has used a professional services consulting pool since 2019. The MBC's consulting pool request for proposals (RFP) is modeled after City solicitations, (Public Works and Convention Center) and similar to the County's consulting prequalification program. Staff also participated in the City's Permanent Review Committee to review MBC documents.

The following 14 categories will be included in the MBC's RFP:

Acoustic Design	Architecture and Interior Design
Computer-Aided Facility Management	Commissioning – HVAC/Electrical
Commissioning – Building Envelope	Engineering – Mechanical/Electrical
Engineering and Testing – Structural	Human Resources/Payroll Support
IT/Website Support	Labor Relations Support
Low Voltage Design/AV & Technology	Low Voltage Design/Security
Industrial Hygiene	Solid Waste Recycling

Proposers will select their category and be evaluated on qualifications and experience. Upon approval, staff will enter into contracts with proposers for a term of up to three (3) years, for a maximum amount of \$600,000. Individual scopes of services under each contract cannot exceed \$200,000.

The list of MBC master contracts and amounts expended will be included in the Board approved contract summary. Accordingly, staff is requesting approval to issue a Request for Proposals for a professional services consulting pool and contract with selected vendors.